1. The deadline for the **online submission of recommendation letters** is March 12th, 2021, 17:00 Korean standard time.

2. Letters of recommendation are possible **only by online recommendation systems**.

3. Recommendation letter submission result **cannot be checked via call/e-mail**.
Check the automatic invitation email from Seoul National University.

This is the link to the online recommendation page.

Please check the Application Number and Applicant PIN.
Admissions Timeline

<table>
<thead>
<tr>
<th>Step</th>
<th>Schedule (All schedules are based on Korean Standard Time)</th>
</tr>
</thead>
</table>
| Online submission of Recommendation Letters | - An e-mail request for the Recommendation Letter will be sent to the recommenders after the payment of the application fee,  
- ONLY Recommendation Letters submitted through online Recommendation Letter writing system will be considered valid. *(Submission through email or post are invalid)* |
<table>
<thead>
<tr>
<th>Your e-mail</th>
<th>SNU Recommendation Submission System</th>
</tr>
</thead>
<tbody>
<tr>
<td><img src="image1.png" alt="Image" /></td>
<td><img src="image2.png" alt="Image" /></td>
</tr>
</tbody>
</table>

Please enter the given Application Number and Applicant PIN from your email.
Select a language to read directions.

Click this button to proceed to the recommendation letter page.
Please create a secure password. Do not share it with anyone.
추천서 작성 Creating a recommendation letters

추천인 개인정보 제공 동의 약관 Recommender Information Policy

[문서 내 텍스트]

<개인정보 제공 및 이용에 대한 동의>

1. 본관에는 개인정보
   - 이름, 나이, 성별, 출생지
   2. 개인정보의 이용 목적, 이용 범위
   3. 개인정보 보안 및 관리
   4. 개인정보 보호 및 처리
   - 동의할 것

[동의 버전]

<Agreement for collection and utilization of personal information>

Seoul National University will use the collected personal information only in connection with the admissions process and not for any purpose other than as authorized by this agreement. (It will never be recorded and used as academic administration data.)

1. Personal Information Requested
   - Name, Email, Position, Address, Telephone number, relationship with applicant, etc.
2. Purpose of collection, admissions process only. It will never be recorded and used as academic administration data.
3. Terms of retention and usage of the collected personal information: The collected personal information is to be discarded. If the information is no longer in use for the following reasons the expiry of periods for retention of personal information, the termination of the use of the information for admissions purposes, etc. it will never be recorded and used as academic administration data.

Do you agree with the terms and conditions above for admissions purposes?

[동의함 Agree] [동의하지 않은 Disagree]

An applicant has no right not to agree with the terms and conditions above. However, in case of disagreement, he/she cannot proceed application for admissions.

1. I request that this recommendation be treated confidentially by the officers and faculty members of SNU.
2. I waive my right of access to this recommendation.
3. I take full responsibility for any facts in the submitted materials.
4. I hereby affirm that all the contained information is true and complete.

Please click [동의함 Agree]

Please click [Agree]

Please click [추천서 작성 To fill in a recommendation letters]
- Fill in the blanks and then click [저장하기 Save] to continue.
If the applicant is not able to upload the (expected) graduation certificate, transcript and school profile, the recommender can upload the file instead.
- Please draft your recommendation letter and then click [저장하기 Save] once it is done.
- Please [제출하기 Submit] after completing the recommendation.
- Please note that no modifications can be made once a recommendation letter has been submitted.