International Admissions for Undergraduate Program

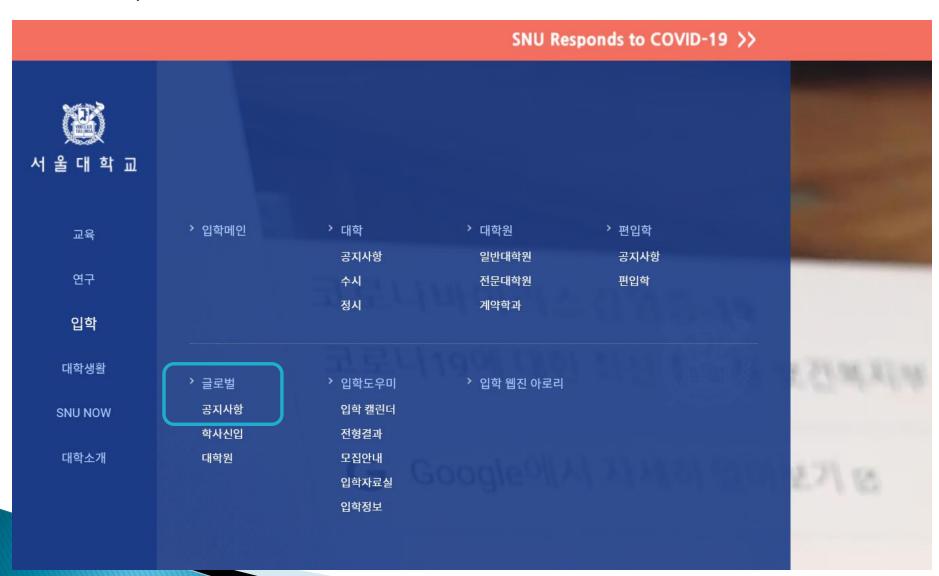
Online Application Procedure Guide

Procedure for Online Application

- 1. Visit SNU Website (https://en.snu.ac.kr/admission)
- 2. Move to Application Page through Announcement Board
- 3. Sign-up (Create New Account) and Log-in
- 4. Application (Input Personal Information & Upload Scanned File)
- 5. Application (Input Academic Information)
- 6. Application (Input Personal Statement and Study Plan)
- 7. Payment of Application Fee
- 8. Completion of Online Application
- ** Please Refer to Admissions Guide for Undergraduate Programs on Seoul National University website(https://en.snu.ac.kr/admission)

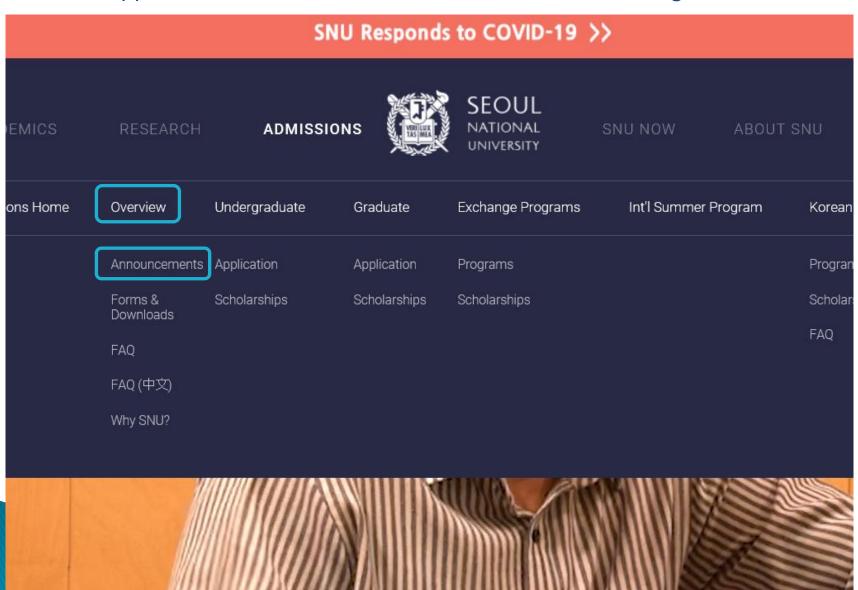
1. Click the menu Below on SNU Website. (Korean or English)

Korean: https://admission.snu.ac.kr → 글로벌 공지사항 <학사신입 인터넷접수 OPEN>



1. Click the menu Below on SNU Website (Korean or English)

English: https://en.snu.ac.kr/admission → Announcement Board <Online Application for International Admissions, Graduate, begins>



2. Sign-up (Create a New Account) and Log-in at Application Page



서울대학교 글로벌인재특별전형 원서접수시스템에 오신것을 환영합니다. Welcome to application website for SNU International student admissions.



- ☆ Even if you hold an account for previous semester's admissions, you must create a new account for 2021 Fall.
- ☆ E-mail address of [qq.com] is not available.

3. How to Sign-up (Create A New Account)



유의사항 Notice

글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

전형료결제 Payment

접수완료확인 Confirmation

서울대학교 서비스 미용약관, 개인정보 수집 및 미위 By checking this box, I am agreeing that I have read the University

원서작성 Application

and that I have read and understood Seo

☆ Click the check box to agree on the terms & conditions

기입정보입력 Create account



- ☆ Input applicant's full name.
- ☆ ID = Email address
- ☆ Click [중복확인(check ID)].
- ☆ If the ID is able to use, input the desired password & confirm it.
- ☆ Click [확인(Continue)]

3. How to Sign-up (Create A New Account)



글로벌인재 특별전형 학사신입학 모집 International Admission, Undergraduate

유의사항 Notice

원서작성 Application

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접수완료확인 Confirmation

▮ 회원가입 Sign-up

회원가입이 완료되었습니다. Sign-up is completed.

JaneKim님의 아이디는 test123@snu.ac.kr입니다. 서울대학교 글로벌인재특별전형 원서접수를 진행하실 수 있습니다.

Your ID is test123@snu.ac.kr

You can continue application for International student admission.

로그인 Log-in

서울대학교 SEOUL NATIONAL UNIVERSITY	글로벌민재특별전형	학사신입학 모집 Internationa	al Admissions, Undergraduate	_
유의사항 Notice	원서작성 Application	전형료결제 Payment	접수완료확인 Confirmation	
0		☆ Select the lang	uage you prefer to view	v the direction in
	전형일정을 보실 수 있습니다 e the admissions timetable			
● Korean		○ English		

💿 전형일정

일 정(모든 사항은 대한민국 시간 기준 안내사항 글로벌인째특별전형 I (부모가 모두 외국인인 외국인)	점(모든 사항은 대한민국 시간 기준)	
		안내사항
입학자원서 인터넷 접수(♣) 제출서류 스캔업로드		
	글로벌인재 특별전형 Ⅱ (전교육과정해외이수자)	
	- 전형료(70,000원) 결제 후 접 - 지원유형(+,++), 모집단위를 제	부 홈페이지(<u>http://admission.snu.ac.kr</u>) 글로벌 공지사항 수번호가 부여됨 외한 입학지원서 내용은 접수 마감기한 전까지 수정가능 계획서 등 수정가능, 제출서류 스캔파일 재업로드 가능

이터넷 원서접수 시 문의사항 Contact number for enquiries regarding online application procedure and technical errors	(주)유웨이어플라이 (UWAY APPLY Co,. Ltd.)	1588-8988
▌글로벌인재특별전형 관련사항 Contact number for admissions enquiries	서울대학교 입학본부 Seoul National University Office of Admissions	+82-2-880-6971

원서작성하기 Proceed to the application



Click this button to proceed to application



글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

유의사항 Notice

원서작성 Application

전형료결제 Payment

접수완료확인 Confirmation

address, telephone number, mobile phone number, email address, etc.), Parents' information, School information, etc.

- Purpose of collection: admissions process only (It will however be recorded and used as academic administration data, if admitted,)
- 3. Terms of retention and usage of the collected personal information: The collected personal information is to be discarded, if the information is no longer in use for the following reasons: the expiry of period for retention of personal information, the termination of using the information for admissions purpose, etc. (It will however be recorded and used as academic administration data, if admitted)

개인정보의 수집 및 이용에 동의하십니까?

Do you agree with the terms and conditions above for admissions guide?

- ◯ 동의함 Agree
- 동의하지 않음 Disagree

Click [Agree]

※ 개인정보의 수집 및 이용에 대해 거부할 권리가 있으며, 이를 거부할 경우 대입 권제를 접우할 수 없습니다.
An applicant has his/her right not to agree with the terms and conditions above, However, in case of disagreement, he/she cannot proceed application for admissions,

II. 모집안내 동의 여부 Consent to Admissions Guide

[한국어 안내]

본인은 서울대학교 글로벌인재특별전형 모집안내에 게시된 내용에 동의하며, 동 모집안내를 숙지하지 않아 발생하는 문제는 본인의 책임임을 확인합니다.

[English version]

I agree to abide by the rules and regulations in the Admission Guide for International Students and will take full responsibility for any problems arising from failing to adhere to the same,

위 내용에 동의하십니까?

Do you agree with the terms and conditions above for admissions guide?

- 동의함 Agree
- 동의하지 않음 Disagree



Click [Agree]

※ 위 내용에 동의하지 않을 경우 원서를 접수할 수 없습니다.

If an applicant does not agree with the terms and conditions above, he/she will not be permitted to apply as the admissions process cannot proceed in a secure and efficient manner,

Ⅲ. 제3 자 개인정보 제공 동의 여부(추천인) Consent to release of personal information to 3rd party (Recommender) [한국머 안내] <개인정보 제공 동의 여부 추가> 추천인데 에게 지원자의 개인정보 제공에 대한 동의 1. 제공하는 개인정보 - 전형, 모집단위, 영문이름, 생년월일, 이메일 2. 개인정보의 제공 목적: 입학전형(추천서) [English version] <Addition to agreement to release information to 3rd party> Consent to release of information on applicant to Recommenders I and II 1, Information being released: - Application track, Applying major, English name, Birth date, E-mail 2, Purpose of providing information: Admission assessment (recommendation) 개인정보의 수집 및 이용에 동의하십니까? Do you agree with the terms and conditions above for admissions guide? ○ 동의하지 않음 Disagree Click [Agree] 동의함 Agree ※ 개인정보의 수집 및 이용에 대해 거부할 권리가 있으며, 이를 거부할 경우 대입 원제를 잡구를 두 따랍니다. An applicant has his/her right not to agree with the terms and conditions above, However, in case of disagreement, he/she cannot proceed application for admissions,

접수완료(결제완료) 후에는 접수 취소, 결제 취소, 결제금액 환불, 지 단, 접수완료 후에도 개인 인적 정보 및 학력 사항, 자기소개서 및 수학 Click this button to proceed to application

Once you have paid the application fee and been issued your registration number, you will not be able to cancer your application as well as your payment, get a refund of your fee and change degree course/program(destruction) and [Personal Statement and Study Plan] can be modified ter payment during the online application period,

원서작성하기 Proceed to the application

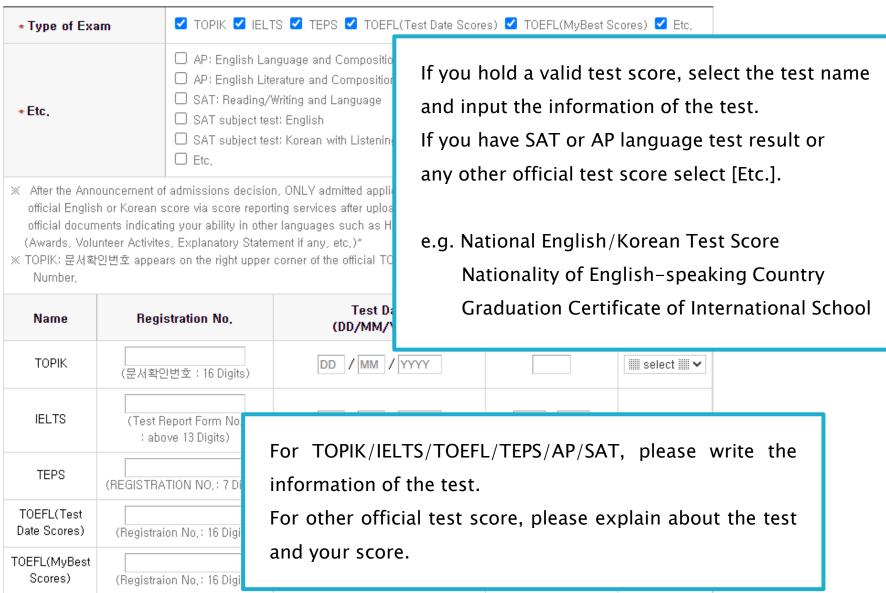


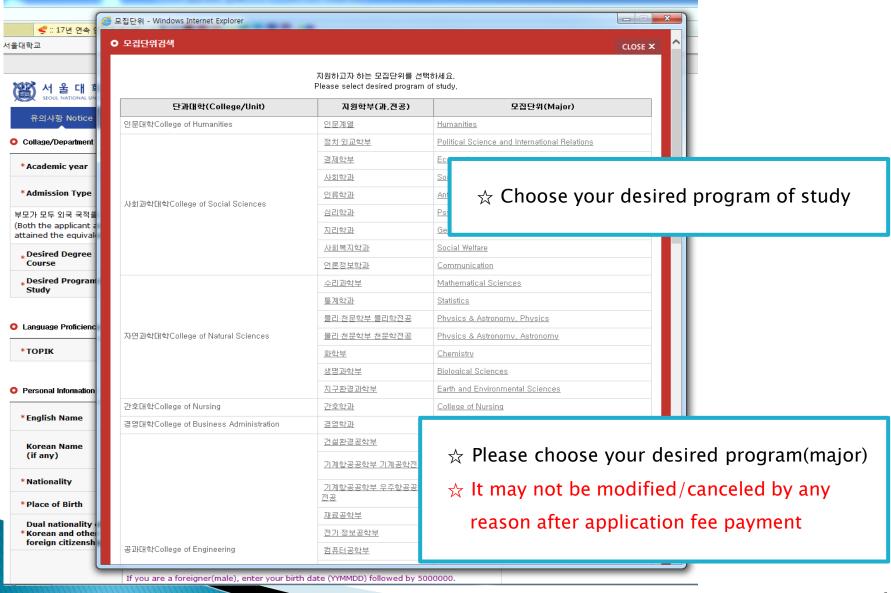
College/Department

* Academic year	•	Click the admission type
* Admission Type	○ 글로벌인째특별전형((부모가 모두 외국인인 외국인) International	I: Application by Nationality II: Application by Education Background
Desired Program of Study		Dept/School/Major
	Click your desired i	program

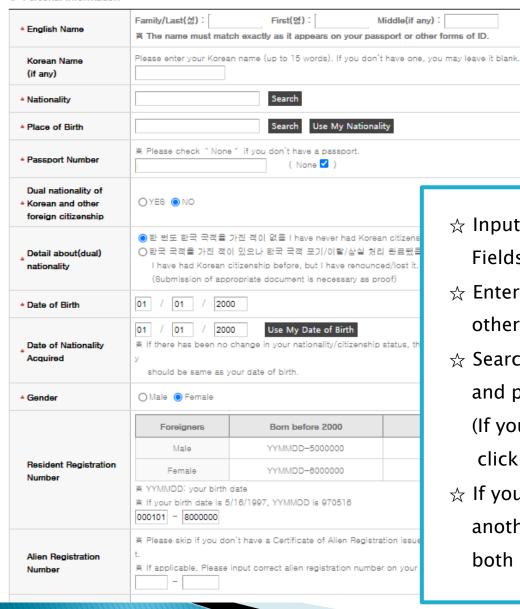
Once you have paid the application fee and been issued your registration number, you will NOT be able to change degree course/program(department/major)

Language Proficiency (English/Korean)



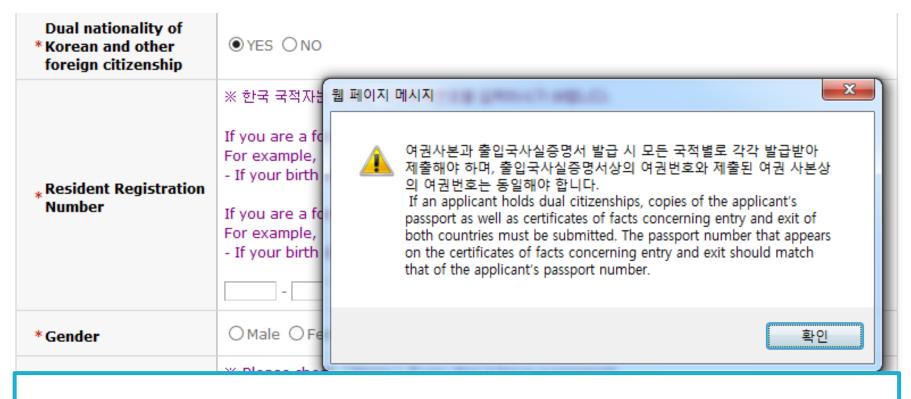


Personal Information

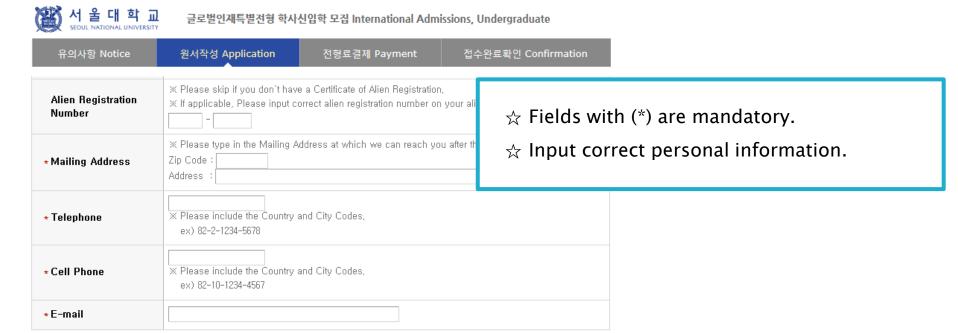


- ☆ Input all correct personal information.
 Fields with (*) are mandatory
- ☆ Enter your Korean name if you have one, otherwise leave it blank
- ☆ Search country's name for your nationality and place of birth (If you can't find it, please type directly after clicking [etc].)
- ☆ If you hold dual nationality of Korea and another country, choose [Yes] and input both information

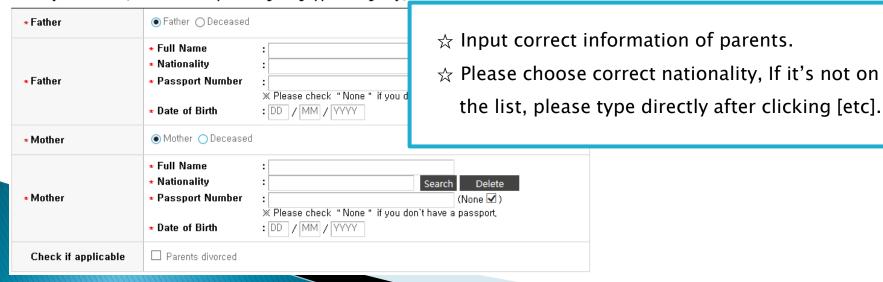
- In Case of Dual Nationality of Korea and Another Country



- ☆ If you hold dual nationality of Korea and another country, choose [Yes] and input correct information about both nationalities
- ☆ In this case, applicant must submit required documents for both nationalities
- ☆ If you hold dual nationality of Korea and another country, you are not eligible to apply for International Admissions type I

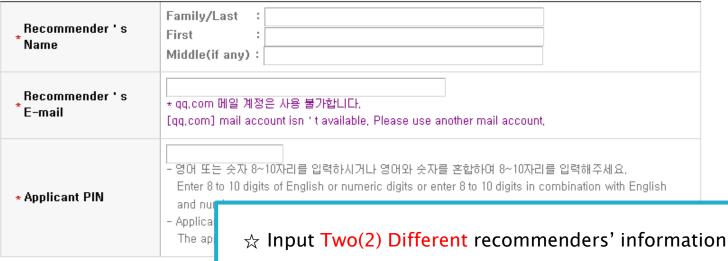


• Family Information (X Information requested regarding applicant eligibility.)



4. Application (Recommender)

Recommender I

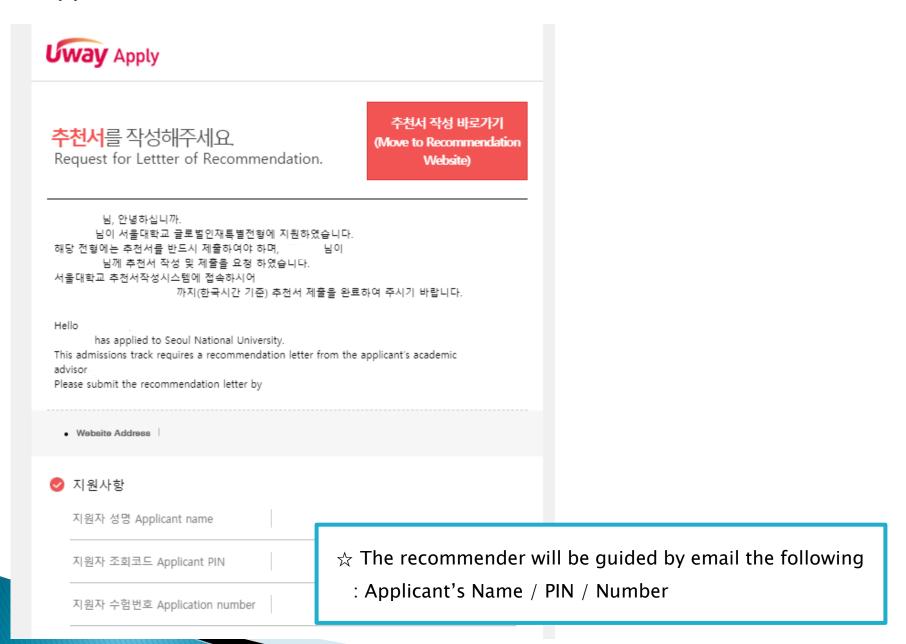


Recommender II(Counselor Refe

•	
Counselor's *Name	Family/l First Middle(i
Counselor's *E-mail	* qq,com [qq,com]
* Applicant PIN	- 영어 또: Enter 8 and nur - Applica The ap

- ☆ Applicant PIN(Personal Identification Number)
- PIN is an arbitrary identification number made by the applicant
- PIN is for the recommender to have access to writing online recommendation letter.
- Two(2) recommenders must have different PINs.
- ☆ Check if your recommenders received the automatic guide e-mail from SNU after application fee payment
- $\stackrel{\star}{\sim}$ If you wish to change the recommenders, modify the information and send a guide mail again at the application completion page.

4. Application (Recommender)





글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

유의사항 Notice 원서작성 Application 전형료결제 Payment 접수완료확인 Confirmation

Scholarship

VES ● NO

* 장학금 희망 여부는 평가 또는 합격자 결정과 무관하며, 교외 장학금 수령 사항이 있는 등의 이유로

Scholarship

* Scholarship

VES ● NO

* 장학금 희망 여부는 평가 또는 합격자 결정과 무관하며, 교외 장학금 수령 사항이 있는 등의 이유로

Applying for a scholarship will not affect admission decision.

Applying for a scholarship does not guarantee the award of a scholarship.

장학금은 합격발표 시 선정여부가 함께 통지됩니다.

Scholarship beneficiaries will be notified with the final admission result.

Agreement for Verification of Academic Records

* 출신학교 측에 학력조회 요청을 위한 정보를 입력해 주세요.
This is for SNU Office of Admissions to contact your high school for verification of academic records.

* Name of Institute(high school):
* (Expected) Date of Graduation:
* (Expected) Date of Graduation:
* Name of Office in Charge:

- ☆ If you want to apply for scholarship, click [Yes].
- ☆ Please write the information for verification of academic record. The office and staff must be the ones who can reply to the inquiry from SNU on the validity of graduation document.



글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

유의사항 Notice

* Notes

원서작성 Application

전형료결제 Payment

접수완료확인 Confirmation

Online Submission of Recommendation Letters

1. 추천서는 반드시 온라인 추천서접수사이트를 통해 제출해야 합니다.

추천인의 온라인 추천서 제출기간:

추천인은 온라인 추천서 접수사이트에서 위 작성기간 내 추천서 작성, 성적증명서/졸업증명서를 업로드할 수 있습니다.

Letters of recommendation must be submitted via Online submission system.

- * Online recommendation period:
- 추천인 이메일 계정에 따라서 추천서 작성 안내 메일이 발송되지 않을 수 있으므로, 추천인에게 해당 메일수신 여부를 꽉 확인하시기 바랍니다.

E-mail may not arrive to the recommender due to it being returned or omitted. Please check with your recommender after applying to make sure that the e-mail has arrived.

 추천인 이메일 계정은 Gmail 등 상용 이메일 계정보다 추천인이 재직 중인 학교의 공식 이메일 계정 사용 권장합니다.

We advise that the recommender's email be an official account of the school in which the recommender is employed, rather than a commercial account (such as gmail, etc).

- 4. 추천인이 추천서를 작성 후 저장하였거나 최종 제출한 경우 추천인 정보 수정이 불가능합니다.
 Once recommendation letters has been made or submitted, it is not possible to modify the information of recommender.
- 5. 전형료 결제완료 후 추천인에게 추천서 작성 안내 메일이 자동으로 발송됩니다. 재전송이 필요한 경우, 접수완료확인 화면에서 'SEND A GUIDE EMAIL FOR RECOMMENDATION LETTER' 를 클릭하십시오. After the application fee payment is made, an email outlining the recommendation letter writing procedure will be sent automatically to your recommender. If you need to resend this email, please click on the button labelled 'SEND A GUIDE EMAIL FOR RECOMMENDATION LETTER' on the confirmation page.
- 6. 추천서는 반드시 온라인 추천서접수사이트에 작성되어야 합니다.
 Recommenders must submit recommendation letters on the recommendation website.

☆ Letters of Recommendation must be submitted via online submission system.

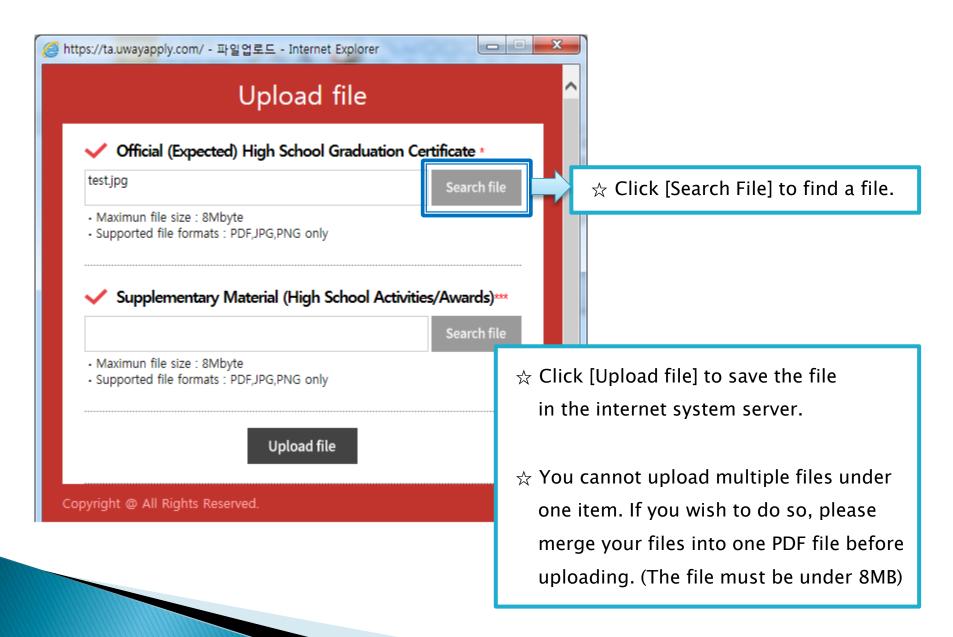
4. Application (Scanned Document Upload)



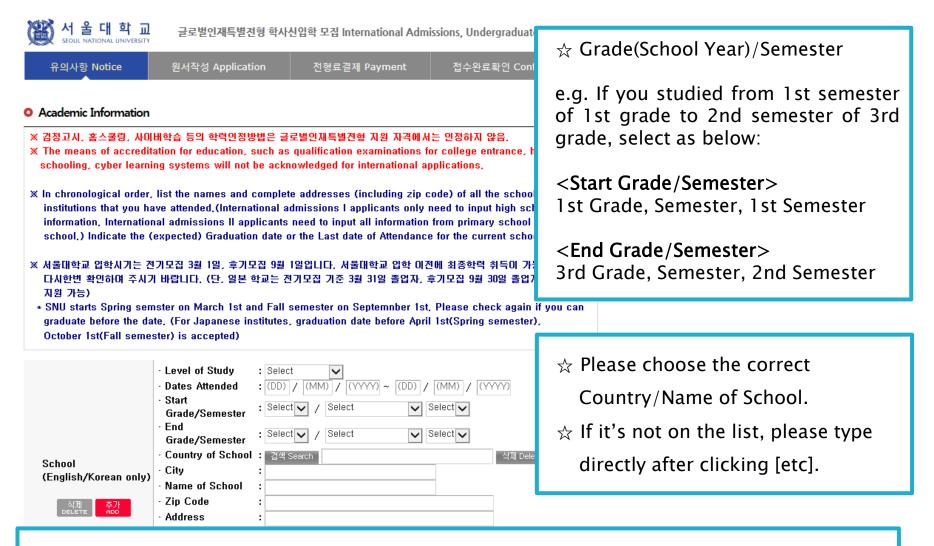
글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

유의사항 Notice	원서작성 Application 전략	형료결제 Payment	접수완료확인 Confirmation	
	10) 기타전형참고자료(Supplementar 확인을 위해 발급기관/고등학교에 (I acknowledge that SNU may co the applicant's high school for uploaded in the "Supplementary	면락을 취할 수 있으며 ntact the document additional verificatio	추가 증빙서류를 요청할 수 있습니다. -issuing organization/ on of any of the documents	
	Official (Expected) High School Graduation Certificate *	No file uploaded		
	Official High School Transcript*	No file uploaded	☆ Check [Agree] to	
	A Copy of the Applicant's Passport(or Other Official Documents indicating the Applicant's Nationality)*	No file uploaded	the final part of t	documents in
	Copies of Both Parents' Passport(or Other Official Document indicating Both Parents' Nationality)*	No file uploaded	(JPG, PNG, PDF) u	can upload one file up to 8MB for a sector
	Official Document Indicating Parent-child Relationship between the Applicant and His/her Parents	· ·	<u> </u>	bmit more than one ector, please make a pages.
Jpload Documents	Proof of Language Proficiency (Korean or English)*	No file uploaded		be accessed through
	Supplementary Material (Proof of language proficiency except Korean and English)**	No file uploaded	rnany websites ☆ You can preview	found on the Interne
	School Profile**	No file uploaded	•	h [Check file], and
	Standardized Tests and Other Indicators of Academic Achievement**	No file uploaded	delete it with [De	
	Supplementary Material (Awards, Volunteer Activites, if any, etc.)**	No file uploaded		

4. Application (Scanned Document Upload)



5. Application (Academic information)



- ☆ Application type I: Input records of only High school.
- Application type II: Input each information of Elementary, Middle, High school information.

6. Application (Personal Statement & Study Plan)

Personal 8tatement and 8tudy Plan W Please type and print in English or Korean on the online application. (One English character=1byte, One Korean chracter=2bytes, Enter/Space key=1byte) * 1. In relation to your academic interest and personal experiences, please describe your motivation for your desired course. You may include information related to your preparation for the course and related academic achievements. Please state your goals while studying at Seoul National University as well as your study plan (4000 bytes limit). 일력Byte수: 0 / 출바꿈, 띄어쓰기 포함 4000Byte 이내 Current Byte: 0/4000Byte limit including Enter & Space * 2. Please briefly state your academic and extracurricular activities (4000 bytes limit). 일력Byte수: 0 / 출바꿈, 띄어쓰기 포함 4000Byte 이내 Current Byte: 0/4000Byte limit including Enter & Space ☆ Fields with (*) are mandatory. ☆ Max length of each category is 4000 bytes. - 1 English letter = 1 byte * 3. Please write about yourself with regard to your characteristics other than your record of academic achievement. This section is provided to illustrate the personal aspects of each applicant. The follow contents may be included in this section, though this section is not limited to them; experiences whi One Korean letter = 2bytes been influential in your life, individual perspectives on current issues, or role models or figures you re (4000 bytes limit). 일력Byte수: 0 / 출바꿈, 띄어쓰기 포함 4000Byte 이내 Space & Enter key = 1 byte Current Byte: 0/4000Byte limit including Enter & Space

6. Application (Personal Statement & Study Plan)



글로벌인재 특별전형 학사신입학 모집 International Admission, Undergraduate

SEOUL NATIONAL UNIVERSIT	2-2C-1-12C-0	14 Ca - La internationa	Trainission, onacigiaa	au cc
유의사항 Notice	원서작성 Application	전형료결제 Payment	접수완료확인 Confirma	tion
Disciplinary History				
*1)	on you have attended from ated to academic miscondu. These actions could include I, or expulsion from the instance YES NO		nal equivalent) forward, wh which resulted in disciplinary ition, suspension, removal,	ether actior
	s", please give us detalied in nnce(1000 bytes limit).	formation such as the approx	imate date of the f	Aft
입력Byte수 : 0 / 줄바꿈,	띄어쓰기 포함 1000Byte 이내		×	Λ Ι
				go
				If y
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				bo
*2)	other crime? [Note that you are not req	icated as guilty or convicted of uired to answer "yes" to this q has been expunged, sealed, a	juestion, or provide	Af
		se ordered by a court to be ke		yo
	s", please give us detalied in ance(1000 bytes limit).	formation such as the approx	imate date of the i	Ac
입력Byte수: 0 / 줄바꿈,	띄어쓰기 포함 1000Byte 이내		☆	Bu
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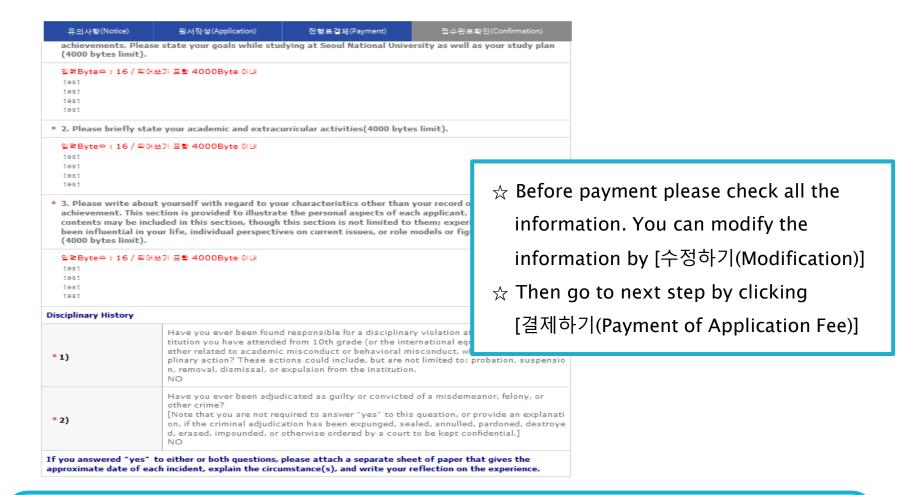
- ☆ Fields with (*) are mandatory.
- After choosing Disciplinary History, go to next step.

 If you are in case 1) or/and 2), please describe about it in a text box. If not, please go to next step.
- ☆ After application fee payment you may not cancel or change Admission Type & Major.
- ☆ But you may modify Personal

 Information and Academic

 Information before the application deadline.

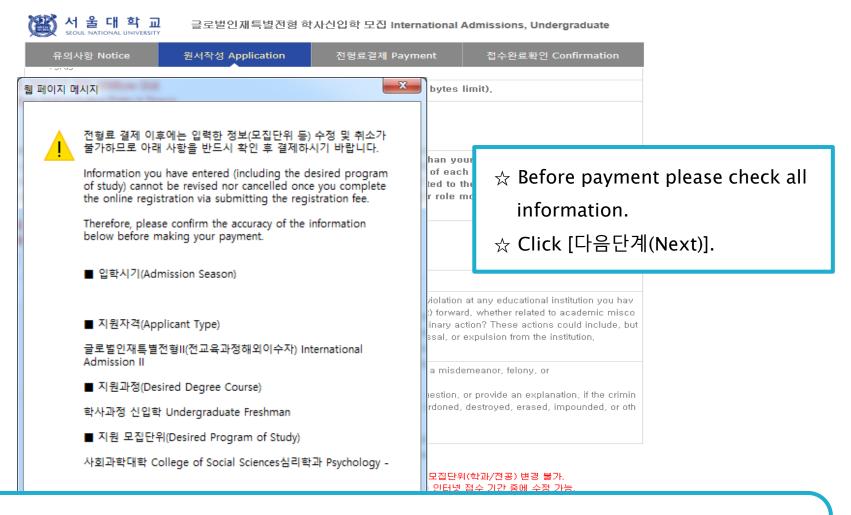
6. Application (Personal Statement & Study Plan)



If any correction/modification is needed, click [수정하기(Modification)].

Modification/Cancellation of Admission Type & Major are NOT allowed <u>after</u> payment of application fee.

6. Application(Check Final Inputted Information)



If any correction/modification is needed, click [Modify/수정하기].

Modification/Cancellation of Applicant Type & Desired Program are NOT allowed after payment of application fee.

7. Payment of Application Fee



글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

유의사항 Notice

원서작성 Application

전형료결제 Payment

접수완료확인 Confirmation

O 전형료 결제 / Payment

접수명	·	접수사항	마감일시	수정	결제예정금액
Admisson		Course/Major	Deadline	Modify	Payment
서울대학교 Seoul National University	m 학사과정 신 사회과학대	you have a nobile phone in orea, you can ay with it.		입학지원서 수정 Edit Personal Information 학력/자기소개서 수정 Edit Academic Information	₩70,000(KRW)

○ **결제방법** 아래의 <mark>결제방법</mark>을 선택하시면 자세한 방법 ★ 기하실 수 있습니다.

1 계좌이체Account Transfer

② 카드 Credit Card ③휴대폰 Mobile

④해외결제 International credit card ⑤ 알리페이 Alipay



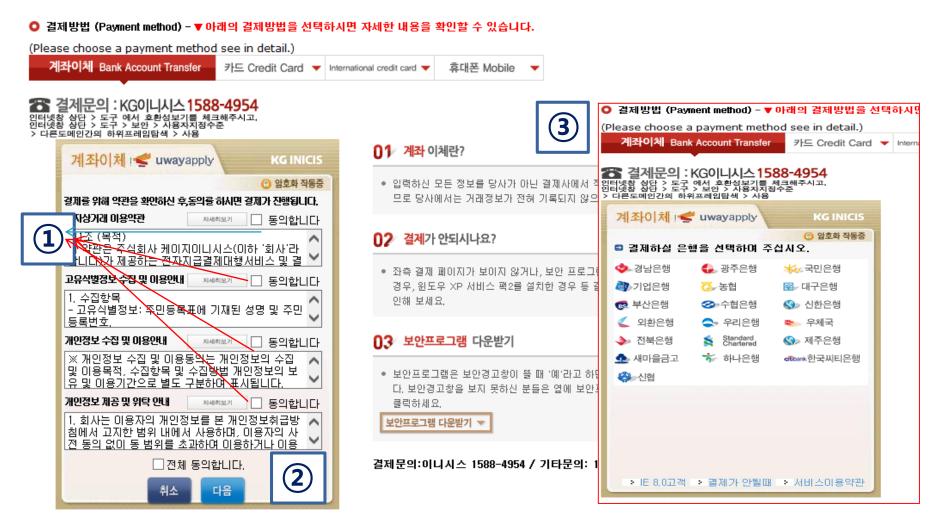
If you have Korean bank account, you can transfer application fee.



If you have a credit card/ check card in Korea, you can pay that card.

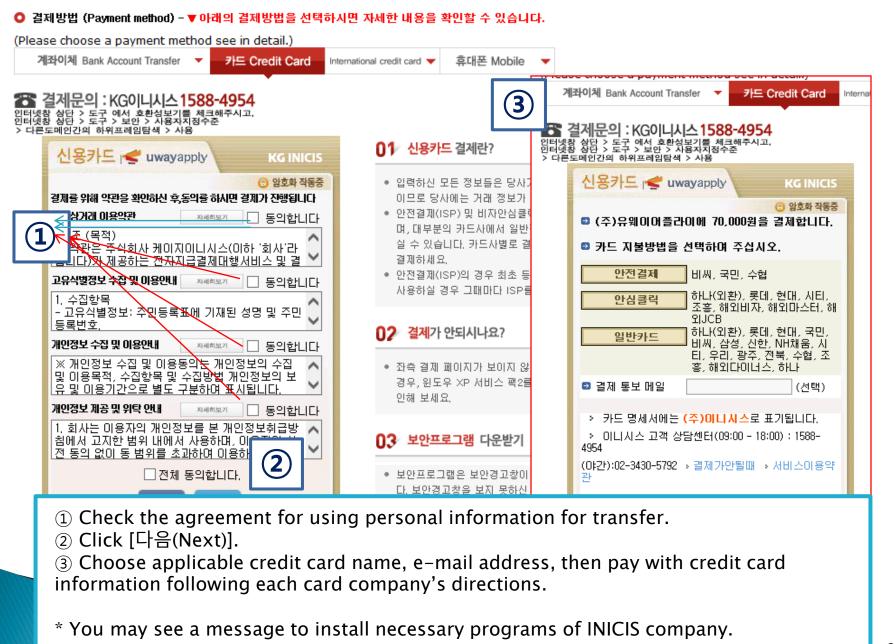
★ If you hold an international credit card, you can pay with it.

7. Payment of Application Fee (1) 계좌이체 Bank Account Transfer

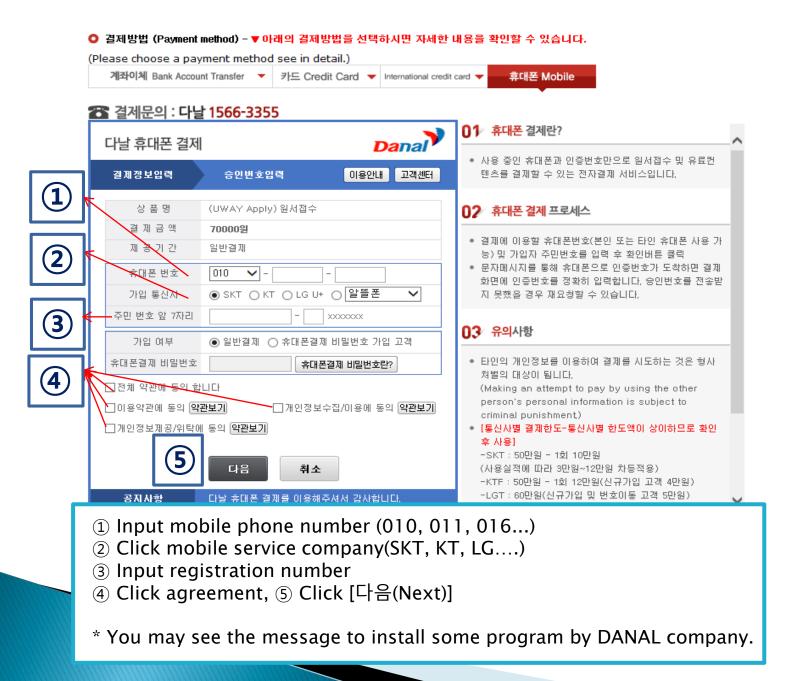


- 1 Check the agreement for using personal information for transfer.
- ② Click [다음 (Next)].
- 3 Choose applicable bank name, then transfer application fee.
- * You may see a message to install necessary programs of INICIS company.

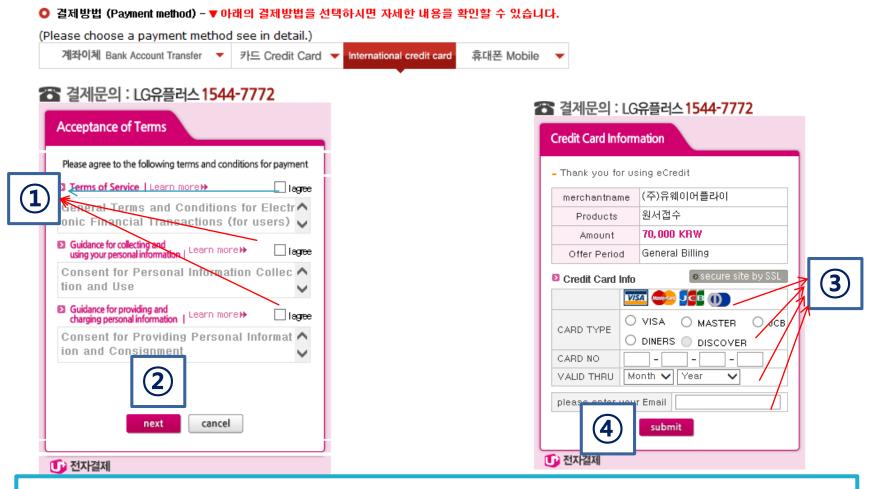
7. Payment of Application Fee (2) 국내 신용카드 Credit Card of Korea



7. Payment of Application Fee (3) 휴대폰 결제 Mobile Phone Payment

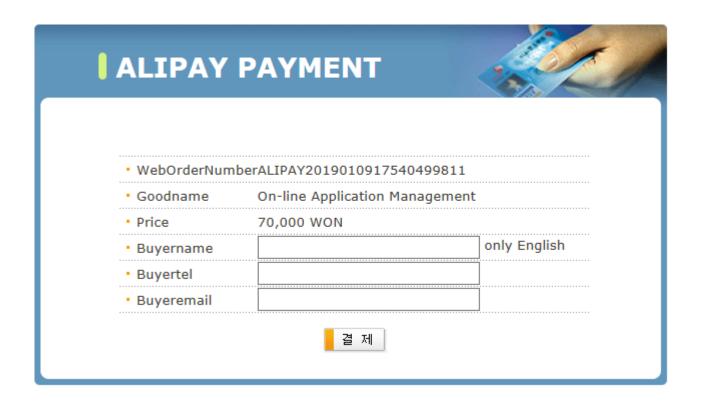


7. Payment of Application Fee (4) 해외 신용카드 International Credit Card



- 1 Check the agreement for using personal information for payment.
- ② Click [Next].
- 3 Choose applicable credit card name and input all information, 4 Click 'submit'.
- * You may see a message to install necessary programs of INICIS/LG UPLUS company.
- * In case your card is not accepted, please try with another International credit card.

7. Payment of application fee (5) 알리페이 결제 AliPay Payment



☆ Input your information and proceed with AliPay payment system.

8. Completion of Online Application



글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

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원서작성 Application

전형료결제 Payment

접수완료확인 Confirmation

접수상태 Application Status

접수일자 Date of your payment for application fee	접수명 Application information	접수변호 Registration Number	출력 및 수정 Print and/or Edit
테스트결제 (테스트) 70,000원	글로벌인재특별전형((부모가 모두 외국인인 외국인) International Admission I 학사과정 신입학 Undergraduate Freshman		INFORMATION CHECK [Print] APPLICATION FOR ADMISSION Pg.1 [Print] APPLICATION FOR ADMISSION Pg.2 [Print] PERSONAL STATEMENT & STUDY PLAN [Print] PROOF OF APPLICATION [Modify] PERSONAL INFORMATION [Modify] ACADEMIC INFORMATION / PERSONAL STATEMENT & STUDY PLAN





- 1) Print Application Checklist.
- 2 You may modify the information except for Admission Type & Desired Program during application period.
- Modification/Cancellation of Admission Type & Major are NOT allowed after payment of application fee.

8. Completion of Online Application



글로벌인재특별전형 학사신입학 모집 International Admissions, Undergraduate

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원서작성 Application

전형료결제 Payment

접수완료확인 Confirmation

○ 추천서 관련 Regarding Recommendation Letter

Send a GUIDE EMAIL to 1st Recommender(추천인1에게 추천서 작성 이메일 보내기)
Send a GUIDE EMAIL to 2nd Recommender(추천인2에게 추천서 작성 이메일 보내기)
SUBMISSION STATUS OF ONLINE RECOMMENDATION LETTERS(온라인 추천서 제출 현황 확인)

문의 Inquiry: 서울대학교 글로벌인재특별전형 담당자

International Admissions Office of SNU: snuadmit2@snu,ac,kr

- As you finish application fee payment, a guide email for recommendation letters will automatically be sent to the recommenders respectively.
- ☆ You can re- send the guide mail to your recommender by clicking [Send a guide EMAIL to Recommender]
- ☆ If you have modified the information of your recommender, it's necessary for you to click [Send a guide e-mail for recommendation] to send a guide email to him/her.

8. Completion of Online Application



접수완료 Your online application was successfully completed

접수일자 Date of your payment for application fee	접수명 Application information	접수번호 Registration Number	출력 및 수정 Print and/or Edit	
			■ INFORMATION CHECK ■ [Print] APPLICATION FOR ADMISSION Pg.1 ■ [Print] APPLICATION FOR ADMISSION Pg.2	
	Spring Seoul National University 글로벌인재특별전형!(부모가 모두		[Print] PERSONAL STATEMENT & STUDY PLAN Print] PROOF OF APPLICATION Modify] PERSONAL INFORMATION	3
테스트결제	외국인인 외국인) International Admission I	910015	[Modify] ACADEMIC INFORMATION / PERSONAL STATEMENT & STUDY PLAN	J

- Print Application Checklist.
- ② You may modify the information except Admission Type & Desired Program during application period.
- 3 As you finish application fee payment, a guide email for recommendation letters will automatically be sent to
- recommender I and II. However, if a recommender does not receive this e-mail, you must click [Send a guide email
- for recommendation]. Additionally, if you modify the information of a recommender, you should click [Send a guide
 - e-mail for recommendation] to send a guide email to the appropriate person.

Modification/Cancellation of Admission Type & Major are NOT allowed after payment of application fee.

Thank you for your application!

If you have any questions, Please contact Office of Admissions.

e-mail:snuadmit2@snu.ac.kr

Tel:+82-2-880-6971 (Application Process,

(Application Process, Document Submission)

+82-2-880-6977

(Document Review, Assessment)