

Getting Started

📍 Foreigner Registration Card

You have to apply for a Certificate of Alien Registration at the Immigration Office within 90 days from the day of your arrival in Korea. However, as this card is a requirement when applying for most services in Korea, students should get a Foreigner Registration Card as soon as possible. It will be issued in about three week after you submit your application.

/// Required Documents:

- Passport
- Certificate of Enrollment (for students) / Certificate of Employment (for faculties)
- Foreigner Registration Form (available at the Immigration Office)
- A color photo (3 X 4 cm) taken within the past 6 months
- Service charge

📍 Student ID Card

The student ID card gives you access to the University Libraries, Computer Centers and other campus facilities. Your ID card can be equipped with the S-Card function, which enables you to use ATMs and transportation facilities. Note that the Student ID card application is available after you report your Alien Registration Number to your department office. (If you are an exchange or visiting student, you should report it to the Office of International Affairs).

/// Student ID Card (S-card) Application Process

After reporting your foreigner registration number to your department, you can apply for S-Card with required documents to Student Support Center (Bldg. #67, 2nd floor).

// For ID Card only

Required Documents:

- A completed S-Card application form
- A color photo (3 X 4 cm) taken within the past 6 months



// For ID Card + Debit Card (ATM card function)

In order to add a debit card function to the student ID card, you must open an account at Nonghyup Bank first, which is located on campus.

Required Documents:

- A completed S-card application form
- A color photo (3 X 4 cm) taken within the past 6 months

**For more information, contact the Support Service Center of Student Affairs;
Student Support Center (Bldg. #67, 2nd floor)
Tel. 02) 880-5062 / 5248
E-mail: student@snu.ac.kr**

3 Currency Exchange

You can exchange currencies at any bank as long as you have your passport with you. You generally do not need to pay commission for exchanging money because the service charge is already included in the exchange rate.

4 Bank Account

To open an account you will need your passport and Alien Registration Card. You must also provide your local address and fill out an application form. On the form, you can choose optional services such as online banking, phone banking, and a message service linked to your cellular phone. Please be sure to get at ATM card and a bank book ('*Tongjang*' in Korean) to keep a record of your transactions.

5 Using ATMs

For your convenience, there are ATMs all around campus. You can withdraw and deposit cash with the ATM card issued by your bank. You can also use the ATMs to get cash advances with your credit card. The campus ATMs offer services in both English and Korean. Using the ATM to withdraw and transfer money to and from a different bank or after business hours will require a small service charge.



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/// The list of Banks on Campus

There are three bank branches located on the SNU campus: Nonghyup, Shinhan Bank, Woori Bank. Tuition can be paid at any of these banks or their branches located off-campus. SNU staff and students receive preferential treatment at the branches on campus, such as better exchange rates when buying Korean Won and lower fees for wire transfers.

Nonghyup (<http://nonghyup.com>)

Location:

- Jahayeon Cafeteria Building (Building 109)
- College of Business Administration (Building 59)
- Student Union (Building 63)

*If you wish to use your student ID card as an ATM card, you must have an account at Nonghyup bank

Shinhan Bank (<http://www.shinhan.com>)

Location:

- Next to Hoam Faculty House (Building 941)
- Student Union (Building 63)
- College of Engineering (Building 44-1)

Woori Bank (<http://www.wooribank.com>)

Location:

- College of Humanities (Building 4)
- Research Building 1 (Building 220)
- College of Natural Sciences (Building 500)

Global ATMs (A joint ATM of several major international banks that allows customers of their banks to use their ATM card or debit card.)

- There is one at Nonghyup branch in Building 109 and in front of College of Business (Building 59)



Health Care and Insurance

/// Health Care System

In Korea, it is common to visit walk-in clinics or local doctors. Local doctors are usually specialized in one field, such as the eyes, ears, skin, etc. If you have any special needs or need further treatment at a larger hospital, the doctor will refer you to an appropriate hospital. You may also go directly to general hospitals. However, the waiting time can be longer, and the fees are usually more expensive than local clinics. Be sure to bring your Health Insurance Card with you when you go to a hospital.

/// National Health Insurance

SNU requires all international students to have a health insurance plan. The National Health Insurance Corporation (NHIC) covers a high percentage of your hospital and prescription drug costs. In the Korean insurance system, alternative therapies like acupuncture and homeopathy are sometimes also covered.

International students can apply for National Health Insurance after their arrival in Korea. To apply for insurance, international students (holding D-2 visa) who have already registered as foreigners at the Immigration Bureau, must visit the NHIC headquarters or one of its branch offices with their Foreigner Registration Card, passport and bank book (for automatic withdrawal). Unfortunately, billing is retroactive to the date you registered your residence in Korea. For example, if you decide to purchase insurance 6 months after your arrival in Korea, then you must also pay the monthly fee for the first six months you were not insured.

NHIC Headquarters:

Subway Line no. 5, Gongdeok Station, Exit no. 1 (10 minute walk)

Tel. 02) 390-2000 / Website: www.nhic.or.kr

Office of Seocho:

Subway Line no.3, Nambu Bus Terminal Station, Exit No.1, Jaewoo Building

Tel. 02) 530-0110

Office of Gangnam:

Subway line no.2, Gangnam Station, Exit No.1, Mijin Bldg.

Tel. 02) 2186-4110

Office of Gwanak:

Subway Line No. 2, Sindaebang Station, Exit No. 1 & 4, Samnam Building

Tel. 02) 860-5151



// Check List for the Health Insurance Application

If you are a student (holding D-2 visa),

- Alien Registration Card
- Passport
- Certificate of Admission or Certificate of Enrollment at SNU
- Application Form

➤ SNU Portal ID

The SNU Portal ID is used to access SNU online services such as mySNU, library, webmail, eTL, etc. By creating SNU portal ID you will automatically have your SNU e-mail account. It is important to check this e-mail account regularly as staffs in the University will be contacting you though your SNU e-mail.

/// How to Apply for SNU ID

On the main page of the mySNU website (<http://my.snu.ac.kr/mysnu/>), click “New User” to go to the SNU ID application page. Further direction will be given on the next page.

Veritas
Lux Mea

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mySNU

Environment, School of Law, Business, Health, Dentistry, Humanities, Fine Arts, Business, Social, Veterinary, Education, Finance, International, Medicine, A&S, Engineering, Law, Ecology

search library

Certificate Log-in

Certification registration shortcuts

KOR ENG Save ID

NOTICE SNU NOTICE SNU NEWS

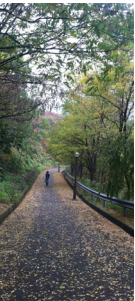
2014 리엔실아시아인물포우십 제47기 장학생 모집안내(Lee & Won Asian F. Application Guide to Glo+Harmony Scholarship(Spring 2014)	2014.01.20
A Call for SNU Global Scholarship Applications for Spring 2014	2013.12.23
[2014 Application for Gwanaksa (Student Dormitory)]	2013.11.26
2013 Online Education for Human Rights and Gender Equality	2013.10.11

IT Services
02 880 2121

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Main Campus, Gwanak-ro, Gwanak-gu, Seoul 151-742, Korea.Tel : 82-2-680-4447



- Click New User button on the mySNU website
- Your name must be typed in "Korean (Hangul)".
- If you reported your alien registration number to SNU, type your alien registration number. If you don't have an alien registration number yet, type 'yy/mm/dd ' in the left box and type '1000000' for male, '2000000' for female in right box. (e.g. 840614-1000000, 880502-2000000)
- Type in your student number (e.g. 2013-12345)

If you forget your Korean name or you do not know it, please ask help;

The Office of Information Systems and Technology

Location: Room 205 in University Computer Center (Building no. 102)

Website: <http://ist.snu.ac.kr/engnew>

Tel. 02) 880-2121

