

# How to apply

Gwanak Residence Halls

Residency Application

Application Status

Selection of Room Options

Residency State

Residency Cancel

Application

Print Bill

□ Personal Information of Applicants Apply - Delete

 등록된 사진이 없습니다.	Year		Semester	
	Student Identification Number		Name	
	Gender	Select gender(male or female) ▼	Grade	
	College (Graduate School)		Department	
	Academic Adviser			
	Cell Phone	Only Korean phone number (ex: 010-0000-0000) If you don't have, just write '000'		E-mail
Address	<input type="text"/> <input type="button" value="Q"/> → Click this button. (Detailed explanation is on the next page)			
Detailed Address	<input type="text"/>			

※ Residents overseas just fill out the name of a country in detailed address.

Click this button and write the same details as the address finding method above and fill out the family's current address (foreign address).

Family Info (Fill out all family information using the add button.) + Add - Delete

<input type="checkbox"/>	Relationship	Guardian	Name	Zip Code	Address	Detailed Address	Phone No.	Mobile Phone
<input type="checkbox"/>	▼	<input checked="" type="checkbox"/>	<input type="text"/>	<input type="text"/> <input type="button" value="Q"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Write down Your family's Phone number

- 건물명, 도로명, 지번, 사서함 주소를 형식에 상관없이 자유롭게 입력해 주소를 검색할 수 있습니다. (초성검색지원)  
입력 예시) 느티마을4, 행자부, 서울특별시, 강남파이낸스, 세종대로 175, 사직구장, 역삼동 679
- 건물명, 도로명, 지번, 사서함 주소를 형식에 상관없이 자유롭게 입력해 주소를 검색할 수 있습니다. (초성검색지원)
- 검색된 결과를 선택 후 확인 버튼을 누르세요.

전체	도로명	지번 ①
<div style="border: 1px solid #ccc; padding: 5px;"> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">서울특별시 ②</div> <div style="border: 1px solid #ccc; padding: 2px; margin-bottom: 5px;">관악구 신림동 산56-1 ③</div> <div style="border: 1px solid #ccc; padding: 2px;">08826 서울특별시 관악구 관악로 1 (신림동, 서울대학교)</div> </div>		
<div style="display: flex; justify-content: center; gap: 10px;"> <div style="border: 1px solid #0056b3; color: white; padding: 5px 15px; border-radius: 5px;">확인 ④</div> <div style="border: 1px solid #0056b3; padding: 5px 15px; border-radius: 5px;">취소</div> </div>		

After click the mini magnifying glass you will get the following picture.

- ① Click on the part that says '지번'
- ② Select '서울특별시'
- ③ Search as '관악구 신림동 산56-1' (→If typing in Korean is difficult, copy the address)
- ④ Press '확인' button.

Address	08826	Q	서울특별시 관악구 관악로 1 (신림동, 서울대학교)
Detailed Address	Please fill out your real address (foreign address) at the detailed address when the above procedure is completed.		

# Application Tip

## 1) Related to home address.

- There is 'no foreign address' in the application page, so just search in Korea such as '관악구 신림동 산56-1'
- After search '관악구 신림동 산56-1', put your home country address in the detail box
- If you are foreign student, there will be no problem to complete the application even if your post address is in SEOUL
- Also, please fill out your parent's address in the same way

## 2) Related to e-mail address.

- Please fill out your '**most popular**' email address.
- Reason: This is because all notices related to dormitories are sent to you by email. If you fill out an e-mail address that you do not check frequently, the **administration office cannot take responsibility for the omission.**