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**2019 Gwanak Residence Halls**  
**Undergraduate Dormitory**  
**Residency Application and Selection**

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## Changes in 2019

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- ☐ Changes in Changes in selection method and standard for undergraduate students

### A. Background of the change

Until 2018, Gwanak Student Dormitory has been selecting undergraduate students by; randomly selecting freshmen, and to delegating each department to select existing undergraduate students. Since the issue of selection criteria disclosure and equity have been raised, we have set standards for selection criteria for undergraduate students which is fair and transparent.

### B. Changes

- Enlarged types of priority groups
- Enlarged location of parents' for application
- Set integrated standards and discolse the criteria

### C. Selection Criteria for International Students

The selection criteria for Korean freshmen students is income level(60), and location(40). As for existing Korean undergraduate students the criteria is income level(60), location(20) and GPA(20). However, all international student gets equal points for location and income level. Moreover, only minimum GPA(2.3 out of 4.3) criteria is applied to international students. Consequently, there will be random selection for international students within a given quarter.



# 2019 Gwanak Residence Halls Undergraduate Dormitory Residency Application and Selection

Applicants must read the notice thoroughly before applying, and will be held responsible for everything resulting from not having done so.

## 1. Schedule

### 1) Overview



### 2) Schedule

구 분	기 간
Application	2019.01.07. (Mon.) 10:00 - 2019.01.11.(Fri.) 18:00
Announcement	2019.01.28. (Mon.) 11:00
Selection of Room Options	2019.01.28. (Mon.) 11:00 ~ 2019.02.01. (Fri.) 18:00
Registration (document/maintenance fee)	2019.02.11.(Wed.) ~ 2019.02.15.(Fri.), 10:00~17:00

\*Changed schedule is applied only to this year. From next year, application period starts in November.

#### Maintenance Fee

- Bldg. 921-926 : 456,000 won (separate deposit 100,000 won)
- Bldg. 919 : 528,000 won (separate deposit 100,000 won)
- Bldg. 906 : 762,000 won (separate deposit 100,000 won)
- ※ The fee above is the maintenance fee for the 1<sup>st</sup> semester (from March to Mid-June). Details on how to pay the maintenance fee will be announced together with the list of selected applicants.



## 2. Qualifications for Application

1) **Qualifications** : Undergraduate students and students returning from leave of absence who plan to study on Gwanak campus during the 1<sup>st</sup> semester of 2019

- ※ Undergraduate freshmen, domestic transfer students and re-admitted students for the 1<sup>st</sup> semester of 2019 must apply during the **residency application period for freshmen**
- ※ All students with student numbers (including those admitted in the 2<sup>nd</sup> semester of 2018) must apply during the application period for existing students

### 2) **Restriction for Application** (※ Check 'Appendix 2. Required Documents')

A. Insufficient GPA : Those with an accumulate GPA of lower than 2.3 (This criteria applies to international students only)

- This restriction does not apply to freshmen or those who cannot calculate their accumulate GPA.

B. Carriers of contagious diseases (Those not vaccinated for tuberculosis, **measles**, etc.)

C. Those who have acquired over 6 penalty points (restriction of residency application) within the last 2 years (from the date of application) in Gwanak Residence Halls

D. Those not studying on Gwanak Campus : students on leave of absence, juniors and seniors in the College of Nursing, students in the regular course of College of Medicine

E. Residents of Seoul and neighboring areas : Those with at least one parent living in Seoul or neighboring areas

- ※ After move-in, a resident whose father or mother moves to Seoul or neighboring areas must move-out voluntarily. If the dormitory finds out otherwise, the resident will be subject to expulsion.

(Neighboring areas: Bucheon, Gwangmyeong, Anyang, Siheung, Gwacheon, Seongnam, Gunpo, Uiwang)

F. Others who are judged to be unqualified by the Dean

### 3) **Conditions for Higher Priority** (If conditions 1), 2) are satisfied)

A. Disabled students under [Welfare Law for the Handicapped]

B. Members of Multi-cultural family under [Multi-cultural Family Law] (Must hold Korean nationality)

- ※ For Korean nationalities, there are more types of priority groups so please refer to the announcement in Korean page.

## 3. How to Apply

### 1) How to Apply

A. Gwanak Residence Halls Webpage

- Access webpage → Online Application → Log on → Dormitory → Gwanaksa → Apply to Move-In



B. SNU Portal MySNU

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Apply to Move-In

※ Applicants **advancing to a new program** in 2019 (eg. undergrad→Master's course) must apply during the Graduate Dormitory application period. Must apply using **MySNU account for the new student status (graduate student)** in the 1<sup>st</sup> semester of 2019.

## 2) Checking Application Results

A. How to Check: Gwanak Residence Halls Webpage or MySNU Portal

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Application Status
- If you can see '1st Semester of 2019,' you have successfully applied for residency. Details can be found in the 'Apply to Move-In' menu.

B. Note

- Your application can be modified during the application period (Jan.7. ~ Jan.11.). You must click '**save**' to reflect your changes.

## 3) Other Notices

A. Choosing Building Type

- Choose one between ① Buildings available during vacations (919~926, regular buildings), ② Building unavailable during the vacations (906, new building), ③ Both

① Buildings available during vacations(bldg.919~926) : Residents who plan to stay at the dormitory during summer/winter vacations may apply. However, residents cannot choose the certain building (Bldg. 919, 921~926). They are selected and assigned randomly.

※ Residents of 'Buildings available during breaks' may also temporarily move-out during breaks. Remaining during breaks is optional

② Building unavailable during the vacations (bldg.906) : Only residents who will not stay at the dormitory during summer/winter vacations may apply. Can only apply upon agreement of 'restriction on residency during breaks'.

③ Both : Will be applied for ① and ②. However, applicants cannot choose the certain building (Bldg. 906, 919, 921~926), as they are selected and assigned randomly. Applicants that apply for 'both' and are selected for 'building unavailable during breaks (906)' may not remain in the dormitory during the vacations. Can only apply upon agreement of this fact.

- **Please be noticed that there might be remodeling construction for building 919 in fall 2019, so residents of the building may be required to move to the other building. Exact schedule will be notified later.**
- If you want to stay during the whole vacation period, you are recommended to apply for ①. Residents of type ① may choose 7 days open or whole vacation period.



**B. Location**

- For international students, location of parents' place is not considered for selection.

**C. Income Level**

- For international students, income level is not considered for selection.

**D. Waitlist Number**

- Applicants that chose ㉠ or ㉡: will be given a waitlist number for only the room type that the applicant chose.
- Applicants that chose ㉢: will be given waitlist numbers for both ㉠ and ㉡. However, residents must move-in to the building announced first, and cannot choose between the two.

## 4. Note

### 1) Cancellation of Residency

- A. Provision of false information regarding residency qualifications (student status, GPA, address, qualification for higher priority, etc.) will result in automatic cancellation of residency. If this is discovered after move-in, the resident will be expelled and forbidden from dormitory residency
- B. After move-in, if student status changes (leave of absence/graduation) or one of their parents moves to Seoul or neighboring areas, the resident must move-out voluntarily. If the dormitory finds out, the resident will be expelled immediately.

### 2) Period of Residency

- 2019. 3. 1. (Fri.) - 2020. 2. 28 (Fri.) ※ Maintenance fees for each quarter should be paid.
- However, the move-in/out schedule may be subject to change due to circumstances such as dormitory maintenance

### 3) Other Notices

- Undergraduate freshmen and transfer students should apply during the residency application period for freshmen (in early February 2019).

**Questions :** Gwanak Residence Halls Administration Office (02-880-5404)



2019 Residency Application and Selection  
SNU Gwanak Residence Halls Undergraduate Dormitory

2018. 12. 19.  
SNU Gwanak Residence Halls



[Appendix 1] Selection of Room Options

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## Selection of Room Options

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1. **For** : Future residents of 2019 (selected applicants)
2. **Period** : 2019.01.28. (Mon.) 11:00 - 2019.02.01. (Fri.) 18:00
3. **Options (choose one)** : Room fixing cancellation, roommate, life pattern
4. **How to Apply**
  - 1) **Room Fixing Cancellation**
    - A. For residents who are residing in the dormitory during the room option selection period (2019. 1. 28 ~ 2. 1) that wish to move to another room for 2019.
    - B. Note
      - If the resident wishes to stay in the same room for 2019, the resident can log out without modifying room options
      - Applying for other room options (roommate, life pattern) will result in simultaneous application for 'room fixing cancellation.'
  - 2) **Roommate**
    - A. Two residents designating each other to be roommates
    - B. Note
      - Both of the two residents wishing to be roommates must correctly enter the other resident's personal information (student ID number). If one of the two does not apply for this option or leaves out required information, this option will be nullified.
      - Designation of roommates is only possible when both students are accepted to the same type of dormitory building (i.e. designation of roommates is possible among residents of 'buildings available during vacations (Bldg. 919-926)', and among residents of 'building unavailable during breaks (Bldg. 906)')
      - Only initially selected residents (announced on 12.17) may apply for this option. Applicants on waitlist may not designate roommates.
  - 3) **Life Pattern (Sleeping Hours)**
    - A. Applying for a roommate with similar sleeping hours (those who sleep before 12 a.m.)
    - B. Note
      - It is impossible to match life patterns for everybody, and those who have applied for this option may be assigned a roommate with a different life pattern.





[Appendix 2] Required Documents

## Required Documents

### 1. Required Documents for International Students

※ Must submit **original documents within three months** from 2019. 2. 11.

Existing Undergraduate Students	Graduate School	
	Students in Coursework	Research Students
① Copy of passport (1 copy) ② 1 copy of health certificate - Required items : ① Chest X-ray check, ② <b>antibody test for measles(or immunization records against measles; only considered complete when vaccinated twice)</b>	-	③ Full-time research student certificate (1 copy)

※ Health certificates should be in Korean or English.

### 2. Health Certificates

A. **Required Items** : Check X-ray check, antibody test for measles

B. Validity of Chest X-ray : **Within 6 months from move-in date (2019. 3. 1)**

C. Validity of Health Certificates

- **Health certificates should be in only Korean or English.**
- Health certificates from official medical institutions are valid.
- Doctor's note, confirmation note, letter of notification, and copies of charts are invalid
- Health certificates without an official seal from the hospital is invalid

D. Other Notices

- Only those who have been judged 'normal' may move-in
- **Residents of Gwanak Residence Halls from 2015 to 2018 do not need to submit test results regarding antibodies for measles. The dormitory holds related records**
- We recommend having a **'Student Health Certificate for Dormitory Move-in'** (health certificate from SNU Health Center) even for those who have tested and vaccinated for measles through SNU Health Center (in case the result of antibody test/vaccination is not automatically notified to the dormitory)