
2018 Gwanak Residence Halls
Undergraduate Dormitory
Residency Application and Selection

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Changes in 2018

☐ Changes in Details about Opening for the vacation period

A. Background of the change

The Gwanak Residence Hall currently open the specific buildings(Bldg 919,921~926) for the residents during the vacation period. In 2018, apart from the opening period, we will open the residence hall for 7 days after the official moving out date of the dorm so that residents can complete the regular semester stably. Residents who are unable to leave until the official moving out date due to the supplementary classes and the final examination schedule those continue after the official moving out date may reside in the Residence Halls for 7 days after the official closing date, even if they will stay in the Buildings that can be accommodated during the vacation or do not stay during the entire vacation period.

B. Changes

- Buildings that can not be accommodated during the vacation (Bldg 906)
 - : Can stay 7days after the official moving out date if the residents done the pre-registration
 - Buildings that can be accommodated during the vacation (Bldg 919, 921~926)
 - : Can choose the one of below options
 - 1)Can stay 7days after the official moving out date if the residents done the pre-registration
 - 2)Can stay during the entire vacation
 - How to register by category
 - 1) The registration for the additional 7 days
 - The residents who stay in Bldg 906, 919~926 and wish to stay the additional 7 days after the official moving out date of dorm
 - 2) The registration for the entire vacation period
 - The residents who stay in Bldg 919~926 and wish to stay the entire vacation period
- * Registration must be completed by paying the dorm fee in the summer of 2018 (during May) and winter (during November).



2018 Residency Application and Selection SNU Gwanak Residence Halls Undergraduate Dormitory

※ Current/new comparison chart

Sort	Current	New	Planning Open period
Bldg 906	Can not be accommodated during the vacation	Can stay 7days after the official closing date if the residents done the pre-registration	<Open for 7days> -Summer:2018.6.17.(Sun)~23(Sat) -Winter:2018.12.16.(Sun)~22(Sat)
Bldg 919, 921~26	Buildings that can be accommodated during the vacation	Can choose the one of below options 1)Can stay 7days after the official closing date if the residents done the pre-registration 2)Can stay during the entire vacation	<Open the entire vacation> -Summer:2018.6.17.(Sun)~8.25(Sat) -Winter:2018.12.16.(Sun)~19.2.23(Sat)

C. Note

- Applicants that wish to remain in the dormitory during the entire breaks must choose 'buildings available during breaks (919-926)' at the point of residency application
- ※ Even if you are selected for the above building during the vacation, you can apply temporary move out application or leave during vacation.
- If the applicants choose the 'building unavailable during breaks(906)', they will not be able to live in the entire vacation period. They only can stay 7days after the official moving out date if the residents done the pre-registration.
- ※ This is same case when multiple applicants are selected for 'building unavailable during breaks(906)'
 - For further information, please refer to the summer and winter vacation registration notice later.



2018 Gwanak Residence Halls Undergraduate Dormitory Residency Application and Selection

Applicants must read the notice thoroughly before applying, and will be held responsible for everything resulting from not having done so.

1. Schedule

1) Overview



2) Schedule

구 분	기 간
Application	2017. 11. 27 (Mon.) 10:00 - 12. 1 (Fri.) 18:00
Announcement	2017. 12. 18 (Mon.) 11:00
Selection of Room Options	2017. 12. 18 (Mon.) 11:00 ~ 12. 22 (Fri.) 18:00
Registration (document/maintenance fee)	2018. 1. 2 (Tue.) ~ 1. 10 (Wed.), 10:00~17:00

Maintenance Fee

- Bldg. 921-926 : 456,000 won (separate deposit 100,000 won)
- Bldg. 919 : 528,000 won (separate deposit 100,000 won)
- Bldg. 906 : 762,000 won (separate deposit 100,000 won)
- ※ The fee above is the maintenance fee for the 1st semester (from March to Mid-June). Details on how to pay the maintenance fee will be announced together with the list of selected applicants.



2. How to Apply

1) How to Apply

A. Gwanak Residence Halls Webpage

- Access webpage → Online Application → Log on → Dormitory → Gwanaksa → Apply to Move-In

B. SNU Portal MySNU

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Apply to Move-In

※ Applicants **advancing to a new program** in 2018 (undergrad→Master's) must apply during the Graduate Dormitory application period.

Must apply using **MySNU account for the new student status (graduate student)** in the 1st semester of 2018.

2) Checking Application Results

A. How to Check: Gwanak Residence Halls Webpage or MySNU Portal

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Application Status
- If you can see '1st Semester of 2018,' you have successfully applied for residency. Details can be found in the 'Apply to Move-In' menu.

B. Note

- Your application can be modified during the application period (11.27-12. 1). But, you must click '**save**' to reflect your changes.

3) Other Notices

A. Choosing Building Type

- Choose one between ① Buildings available during breaks (919~926, regular buildings), ② Building unavailable during breaks (906, new building), ③ Both

① Buildings available during breaks (919~926) : Residents who plan to remain in the dormitory during summer/winter breaks may apply. However, residents cannot choose the building (Bldg. 919, 921~926). They are selected and assigned randomly.

※ Residents of 'Buildings available during breaks' may also temporarily move-out during breaks. Remaining during breaks is optional

② Building unavailable during breaks (906) : Only residents who will not remain in the dormitory during summer/winter breaks may apply. Can only apply upon agreement of 'restriction on residency during breaks'. We will ask each college to place higher priority on residents who have solely applied for 'building unavailable during breaks (906)' when they select residents.

③ Both : Will be applied for ① and ②. However, residents cannot choose the building (Bldg. 906, 919, 921~926), as they are selected and assigned randomly. Residents that apply for 'both' and are selected for 'building unavailable during



breaks (906)' may not remain in the dormitory during breaks. Can only apply upon agreement of this fact.

- ※ For existing undergraduates, we provide each college with information regarding the applicants and ask them to select the residents

B. Waitlist Number

- Applicants that chose ① or ②: will be given a waitlist number for only the room type that the applicant chose
- Applicants that chose ③: will be given waitlist numbers for both ① and ②. However, residents must move-in to either ① and ② according to which waitlist number is announced first, and cannot choose between the two.

3. Qualifications for Application

1) **Qualifications** : Undergraduate students and students returning from leave of absence who plan to study on Gwanak campus during the 1st semester of 2018

- ※ Undergraduate freshmen, domestic transfer students and readmitted students for the 1st semester of 2018 must apply during the **residency application period for freshmen**
- ※ All students with student numbers (including those admitted in the 2nd semester of 2017) must apply during the application period for existing students

2) **Restriction for Application** (※ Check 'Appendix 2. Required Documents')

A. Insufficient GPA : Those with an accumulate GPA of lower than 2.3

- Grades from the 2nd semester of 2017 will not be included
- This restriction does not apply to freshmen or those who cannot calculate their accumulate GPA.

B. Carriers of contagious diseases (Those not vaccinated for tuberculosis, **measles**, etc.)

C. Those who have acquired over 6 penalty points (restriction of residency application) within the last 2 years (from the date of application) in Gwanak Residence Halls

D. Those not studying on Gwanak Campus : students on leave of absence, juniors and seniors in the College of Nursing, students in the regular course of College of Medicine

E. Residents of Seoul and neighboring areas : Those with at least one parent living in Seoul or neighboring areas

- ※ After move-in, a resident whose father or mother moves to Seoul or neighboring areas must move-out voluntarily. If the dormitory finds out otherwise, the resident will be subject to expulsion.

(Neighboring areas: Bucheon, Gwangmyeong, Anyang, Siheung, Gwacheon, Seongnam, Gunpo, Uiwang)

F. Others who are judged to be unqualified by the Dean



3) Conditions for Higher Priority (If conditions 1), 2) are satisfied)

- A. Disabled students
- B. Children of national meritorious people, children and grandchildren of independence activists : under the two conditions below
 - Must have a certificate of national merit issued by MPVA (Must contain the name of the applicant)
 - Must have a document proving exemption of college tuition
- C. Recipient of national basic livelihood guarantees or their children

4. Note

1) Cancellation of Residency

- A. Provision of false information regarding residency qualifications (student status, GPA, address, qualification for higher priority, etc.) will result in automatic cancellation of residency. If this is discovered after move-in, the resident will be expelled and forbidden from dormitory residency
- B. After move-in, if student status changes (leave of absence/graduation) or one of their parents moves to Seoul or neighboring areas, the resident must move-out voluntarily. If the dormitory finds out, the resident will be expelled immediately.

2) Period of Residency

- 2018. 3. 1 (Wed.) - 2019. 2. 23 (Sat.) ※ Only if maintenance fees for each quarter are paid
- However, the move-in/out schedule may be subject to change due to circumstances such as dormitory maintenance

3) Other Notices

- Undergraduate freshmen and transfer students should apply during the residency application period for freshmen (in early February 2017).

■ Questions : Gwanak Residence Halls Administration Office (02-880-5404)

2017. 11. 16
SNU Gwanak Residence Halls



[Appendix 1] Selection of Room Options

Selection of Room Options

1. **For** : Future residents of 2018 (selected applicants)
2. **Period** : 2017. 12. 18 (Mon.) 11:00 – 12. 22 (Fri.) 18:00
3. **Options (choose one)** : Room fixing cancellation, roommate, life pattern
4. **How to Apply**
 - 1) **Room Fixing Cancellation**
 - A. For residents who are residing in the dormitory during the room option selection period (2017. 12. 18 ~ 12. 22) that wish to move to another room for 2018
 - B. Note
 - If the resident wishes to stay in the same room for 2018, the resident can log out without modifying room options
 - Applying for other room options (roommate, life pattern) will result in simultaneous application for 'room fixing cancellation.'
 - 2) **Roommate**
 - A. Two residents designating each other to be roommates
 - B. Note
 - Both of the two residents wishing to be roommates must correctly enter the other resident's personal information (student ID number). If one of the two does not apply for this option or leaves out required information, this option will be nullified.
 - Designation of roommates is only possible when both students are accepted to the same type of dormitory building (i.e. designation of roommates is possible among residents of 'buildings available during breaks (Bldgs. 919-926)', and among residents of 'building unavailable during breaks (Bldg. 906)')
 - Only initially selected residents (announced on 12.19) may apply for this option. Applicants on waitlist may not designate roommates.
 - 3) **Life Pattern (Sleeping Hours)**
 - A. Applying for a roommate with similar sleeping hours (those who sleep before 12 a.m.)
 - B. Note
 - It is impossible to match life patterns for everybody, and those who have applied for this option may be assigned a roommate with a different life pattern



[Appendix 2] Required Documents

Required Documents

1. Required Documents for International Students

※ Must submit **original documents within three months** from 2018. 1. 2(Mon)

Existing Undergraduate Students	Graduate School	
	Students in Coursework	Research Students
① Copy of passport (1 copy) ② 1 copy of health certificate - Required items : ① Chest X-ray check, ② antibody test for measles(or immunization records against measles; only considered complete when vaccinated twice)		
-	-	③ Full-time research student certificate (1 copy)

※ Health certificates in only Korean or English are valid

2. Health Certificates

A. **Required Items** : Check X-ray check, antibody test for measles

B. Validity of Chest X-ray : **Within 6 months from move-in date (2018. 3. 1)**

C. Validity of Health Certificates

- **Health certificates in only Korean or English are valid**
- Health certificates from only public health centers, general hospitals, and internal medicine departments are valid
- Doctor's note, confirmation note, letter of notification, and copies of charts are invalid
- Health certificates without an official seal from the hospital is invalid

D. Other Notices

- Only those who have been judged 'normal' may move-in
- **Residents of Gwanak Residence Halls in from 2015 to 2017 do not need to submit test results regarding antibodies for measles. The dormitory holds related records**
- We recommend having a **'Student Health Certificate for Dormitory Move-in' (health certificate from SNU Health Center)** even for those who have tested and vaccinated for measles through SNU Health Center (in case the result of antibody test/vaccination is not automatically notified to the dormitory)