

**2016 Gwanak Residence Halls
Graduate Dormitory Residency
Application and Selection**

2015. 11.



서울대학교관악학생생활관
SNU Gwanak Residence Halls

2016 Gwanak Residence Halls Graduate Dormitory Residency Application and Selection

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2016 Gwanak Residence Halls Graduate Dormitory Residency Application and Selection

Applicants must read the notice thoroughly before applying, and will be held responsible for everything resulting from not having done so.

1. Schedule

1) Overview



2) Schedule

| Events | Period |
|---|---|
| Application | 2015. 12. 7(Mon) 10:00 ~ 12. 11(Fri) 18:00 |
| Announcement | 2015. 12. 21(Mon) 11:00 |
| Selection of Room Options | 2015. 12. 21(Mon) 11:00 ~ 12. 24(Thu) 18:00 |
| Registration (document /maintenance fee) | 2016. 1. 4(Mon) ~ 1. 13(Wed), 10:00~17:00 |

Maintenance Fee

- Bldg. 918 (Single) : 190,000 won/month (deposit 190,000 won)
- Bldg. 900~906 (Single) : 293,000 won/month (deposit 293,000 won)
- Bldg. 900~906 (Double) : 208,000 won/month (deposit 208,000 won)
- ※ Details on how to pay the maintenance fee will be announced together with the list of selected applicants.



2. How to Apply

1) How to Apply

A. Gwanak Residence Halls Webpage

- Access webpage → Online Application → Log on → Dormitory → Gwanaksa → Apply to Move-In

B. SNU Portal MySNU

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Apply to Move-In

※ **Must apply according to student status for the 1st semester of 2016**

2) Check Application Results

A. How to Check: Gwanak Residence Halls Webpage or Portal MySNU

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Application Status
- If you can see '1st Semester of 2016,' you have successfully applied for residency. Details can be found in the 'Apply to Move-In' menu.

B. Note

- Your application can be modified during the application period (12. 7-12.11). But, you must click 'save' to reflect your changes.

3) Other Notices

A. Choosing Room Type

- Choose one between [Ⓐ]Bldg. 918 Single, [Ⓑ]Bldg. 900-905 Single, [Ⓒ]Double, [Ⓓ]Both
- [Ⓐ],[Ⓑ] Single : Choose one between [Ⓐ] and [Ⓑ]
- [Ⓒ] Double : A double room in Bldg. 900-905
- [Ⓓ] Both : Will be applied for [Ⓐ], [Ⓑ], and [Ⓒ]. However, the type of the single room ([Ⓐ], [Ⓑ]) cannot be chosen, and will be designated randomly. There will be no disadvantage for applying for "Both."

B. Waitlist Number

- Applicants that chose [Ⓐ], [Ⓑ], or [Ⓒ]: will be given a waitlist number for only the room type that the applicant chose
- Applicants that chose [Ⓓ]: will be given waitlist numbers for both single and double rooms. However, residents must move-in to the type of room for which the waitlist number is announced first, and cannot choose between the two.



3. Qualifications for Application

1) **Qualifications** : Graduate students who plan to study on Gwanak campus during the 1st semester of 2016(students in their coursework and full-time research students)

A. Master's or Ph. D Students in their Coursework : Current students, incoming students("freshmen"), students returning from leave

B. Students in Master's-Ph. D Integrated Program

- Students under integrated programs that have finished more than three semesters and acquired more than 24 credits(who have qualified as Ph. D students), **must check the box for "Ph. D student" to be regarded as Ph. D students** (Master's students and research students who check this box will be regarded as providing false information and have their residency cancelled)

C. Full-time Research Students

- Students that have completed the regular course and are registering for full-time research to submit their thesis
- Gwanak Residence Halls only accepts full-time research students (Those who comply to the "Regulations for SNU Graduate School Research Students" that also spend more than five days a week on campus for their theses and hold no other job).
- Research students must **check the box for "Research Student" (under personal information)** (Not checking this box will be regarded as providing false information, and will result in cancellation of residency)

2) **Restriction for Application** **(※ Check 'Appendix 2. Required Documents')**

A. Insufficient GPA : Those with an accumulate GPA of lower than 2.7(Only applied for foreign students)

- Grades from the 2nd semester of 2015 will not be included
- The required GPA is 2.3 for students in Law School
- This restriction does not apply to freshmen or those who cannot calculate their accumulate GPA. However, those who only took courses related to thesis research and therefore cannot calculate their grades may not apply for residency.

B. Carriers of contagious diseases (Those not vaccinated for tuberculosis, **measles**, etc.)

C. Those who have acquired over 6 penalty points (restriction of residency application) within the last 2 years (from the date of application) in Gwanak Residence Halls

D. Residents of Seoul : Those with at least one parent living in Seoul

※ After move-in, a resident whose father or mother moves to Seoul must move-out voluntarily. If the dormitory finds out otherwise, the resident will be subject to expulsion.



E. Others who are judged to be unqualified by the Dean

4. Note

1) Cancellation of Residency

- A. Provision of false information regarding residency qualifications (student status, GPA, address, etc.) (ex: students who have completed their coursework/research students applying as students in their coursework) will result in automatic cancellation of residency. If this is discovered after move-in, the resident will be expelled and forbidden from dormitory residency
- B. Not registering as a research student will be regarded as providing false information and result in cancellation of residency
- C. After move-in, if student status changes (leave of absence/completion of coursework/graduation) or one of their parents move to Seoul, the resident must move-out voluntarily. If the dormitory finds out, the resident will be expelled immediately.

2) Period of Residency

- 2016. 2. 28(Sun) - 2017. 2. 25(Sat) (maintenance fees paid on monthly basis)

3) Announcement on Residence-term Extension Policy

(Refer to 'Appendix 3. Announcement on Residence-term Extension Policy')

■ Questions : Gwanak Residence Halls Admin. Office (Tel. 02-880-5404)

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[Appendix 1] Selection of Room Options

Selection of Room Options

1. **For** : Future residents of 2016 (selected applicants)
2. **Period** : 2015. 12. 21(Mon) 11:00 ~ 12. 24(Thu) 18:00
- 3 **Options (choose one)** : Room fixing cancellation, roommate, female-only building, life pattern
- 4 **How to Apply**
 - 1) **Room Fixing Cancellation**
 - A. For residents who are residing in the dormitory during the room option selection period (2015. 12. 21~ 12. 24) that wish to move to another room for 2016
 - B. Note
 - If the resident wishes to stay in the same room for 2016, the resident can log out without modifying room options
 - Applying for other room options (roommate, life pattern, female-only building) will result in simultaneous application for 'room fixing cancellation.'
 - 2) **Roommate**
 - A. Two residents designating each other to be roommates
 - B. Note
 - Both of the two residents wishing to be roommates must correctly enter the other resident's personal information (student ID number). If one of the two does not apply for this option or leave out required information, this option will be nullified.
 - Only initially selected residents (announced on 12.21) may apply for this option. Applicants on waitlist may not choose roommates.
 - 3) **Female-only Building**
 - A. Applying to live in a building with only female graduate students (Bldg. 901)
 - B. Note
 - Residents may be assigned to other buildings if there are too many residents applying for the female-only building
 - 4) **Life Pattern (Sleeping Hours)**
 - A. Applying for a roommate with similar sleeping hours (those who sleep before 12 a.m.)
 - B. Note
 - It is impossible to match life patterns for everybody, and those who have applied for this option may be assigned a roommate with a different life pattern



[Appendix 2] Required Documents

Required Documents

1. Required Documents for International Students

※ Must submit **original documents within three months** from 2016. 1. 4(Mon)

| Existing Undergraduate Students | Graduate School | |
|--|------------------------|---|
| | Students in Coursework | Research Students |
| ① Copy of passport (1 copy) ② 1 copy of health certificate - Required items : ③ Chest X-ray check, ④ antibody test for measles(or immunization records against measles; only considered complete when vaccinated twice) | | |
| - | - | ③ Full-time research student certificate (1 copy) |

※ **Health certificates in only Korean or English are valid**

2. Health Certificates

A. **Required Items** : Check X-ray check, antibody test for measles

B. Validity of Chest X-ray : **Within 1 year from move-in date (2016. 2. 28)**

C. Validity of Health Certificates

- **Health certificates in only Korean or English are valid**
- Health certificates from only public health centers, general hospitals, and internal medicine departments are valid
- Doctor's note, confirmation note, letter of notification, and copies of charts are invalid
- Health certificates without an official seal from the hospital is invalid

D. Other Notices

- Only those who have been judged 'normal' may move-in
- **Residents of Gwanak Residence Halls in 2015 do not need to submit test results regarding antibodies for measles. The dormitory holds related records**
- We recommend having a **'Student Health Certificate for Dormitory Move-in'** (health certificate from SNU Health Center) even for those who have tested and vaccinated for measles through SNU Health Center (in case the result of antibody test/vaccination is not automatically notified to the dormitory)



[Appendix 3] Announcement on Residence-term Extension Policy

Announcement on Residence-term Extension Policy

(Does not apply to residents after 2014)

1. Background on Abolishing this Policy

The 'Residence-term Extension Policy' Gwanak Residence Halls employed in 2011 **has been abolished since 2014** due to continuously rising competition rates for new residents resulting from the increase of accumulated residents

2. Residence-term Extension for Current Residents

- For current residents (from 2011-2013), **the extension period notified then is guaranteed**

| Move-in Period | Duration of Residence-term Extension |
|----------------------------------|--|
| 2 nd semester of 2010 | - Total residence duration : Master's 6 - semesters, Ph. D 10 - semesters ※ The portion that the resident can reside as a research student: Master's - 2 semesters, Ph. D - 6 semesters |
| 2011 | |
| 2012 | - Total residence duration : Master's - 4 semesters, Ph. D - 8 semesters ※ The portion that the resident can reside as a research student: Master's - 2 semesters, Ph. D - 4 semesters |
| 2013 | |

※ Does not apply to residents after 2014

3. How to Apply

1) For : those who satisfy all three conditions below

- A. Those who are living in the Gwanak Residence Halls graduate dormitory during the application period (2015.12. 7~12.11)
- B. Master's, Ph. D, and research students from the provinces (does not apply to residents from Seoul and neighboring areas)
 - ※ Neighboring areas of Seoul : Bucheon, Gwangmyeong, Anyang, Siheung, Gwacheon, Seongnam, Gunpo, Uiwang
- C. Those who are applying for a double room

2) How to Apply

- Check 'Residence-term Extension' box during application
 - ※ Residents that qualify for this policy but don't check the 'Residence-term Extension' box will be subject to the same selection process as incoming students



4. Note

1) Loss of Qualification

- Residents applying for “single room” or “both” may not apply for residence-term extension
- Residents moving on to Ph. D program after Master’s program may not apply for residence-term extension. They will be subject to the same selection process as incoming students.
- ※ Students under Master’s-Ph. D integrated programs that transition to Ph. D students (having completed over 3 semesters and acquired over 24 credits) will be subject to the same selection process as incoming students
- Once the total residence-term extension period expires, residents will be subject to the same selection process as incoming students

2) Calculation of Residence Duration

- The minimum unit of residence is a “semester,” and residing for only one month will also be regarded as residing for a semester
- The resident’s existing period of residence in single rooms is also accumulated towards the total residence duration

3) Continuity of Residence

- If a resident does not reside continuously during the total residence duration and takes a leave or moves out, they will lose their qualification for residence-term extension

4) Others

- The same policy applies for students in Master’s-Ph. D integrated programs as well as students in their coursework
- ※ Master’s students in an integrated program will be given the same period of residence extension as a regular Master’s student, and Ph. D students in an integrated program will be given the same period of residence extension as a regular Ph. D student. Master’s students that transition to Ph. D students lose their qualifications
- For Law School students, as the department (not Gwanak Residence Halls) selects the dormitory residents for their department, they are not eligible for the Residence-term Extension Policy (Contact department office for questions regarding selection)