

2016 Gwanak Residence Halls
Undergraduate Dormitory
Residency Application and
Selection

2015. 11.



서울대학교관악학생생활관
SNU Gwanak Residence Halls

2016 Gwanak Residence Halls
Undergraduate Dormitory Residency
Application and Selection

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2016 Gwanak Residence Halls Undergraduate Dormitory Residency Application and Selection

Applicants must read the notice thoroughly before applying, and will be held responsible for everything resulting from not having done so.

1. Schedule

1) Overview



2) Schedule

Events	Period
Application	2015. 11. 30(Mon) 10:00 ~ 12. 4(Fri) 18:00
Announcement	2015. 12. 21(Mon) 11:00
Selection of Room Options	2015. 12. 21(Mon) 11:00 ~ 12. 24(Thu) 18:00
Registration (document /maintenance fee)	2016. 1. 4(Mon) ~ 1. 13(Wed), 10:00~17:00

Maintenance Fee

- Bldg. 921~926 : 456,000 won (deposit 100,000 won)
- Bldg. 919 : 528,000 won (deposit 100,000 won)
- Bldg. 906 : 762,000 won (deposit 100,000 won)
- ※ The fee above is the maintenance fee for the 1st semester (March~mid June). Details on how to pay the maintenance fee will be announced together with the list of selected applicants.



2. How to Apply

1) How to Apply

A. Gwanak Residence Halls Webpage

- Access webpage → Online Application → Log on → Dormitory → Gwanaksa → Apply to Move-In

B. SNU Portal MySNU

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Apply to Move-In

※ **Must apply according to student status for the 1st semester of 2016**

2) Check Application Results

A. How to Check: Gwanak Residence Halls Webpage or Portal MySNU

- Log on to MySNU → Academic Affairs → Dormitory → Gwanaksa → Application Status
- If you can see '1st Semester of 2016,' you have successfully applied for residency. Details can be found in the 'Apply to Move-In' menu.

B. Note

- Your application can be modified during the application period (11.30-12. 4). But, you must click 'save' to reflect your changes.

3) Other Notices

A. Choosing Room Type

- Choose one between ① Bldg. 906, ② Bldg. 919, 921-926, ③ Both
 - ① Bldg. 906 : Bldg. 906 becomes a trainee-only building during winter/summer vacations. Read the box below, and apply only if you agree
 - ② Bldg. 919-926 : Residents cannot choose the building (Bldg. 919, 921-926). They are selected and assigned randomly
 - ③ Both : Will be applied for ① and ②. However, residents cannot choose the building (Bldg. 906, 919, 921-926), as they are selected and assigned randomly. There will be no disadvantage for applying for "Both."

B. Waitlist Number

- Applicants that chose ① or ②: will be given a waitlist number for only the room type that the applicant chose
- Applicants that chose ③: will be given waitlist numbers for both ① and ②. However, residents must move-in to either ① and ② according to which waitlist number is announced first, and cannot choose between the two.



★ Operation of Trainee-only Building During Vacations (Bldg. 906)

- **Necessity**

- Many colleges and organizations within SNU are requesting accommodations for trainees in their various education programs during vacations. The Residence Halls has a responsibility as an organization of SNU to cooperate with these colleges and organizations.
- Before 2012, trainees accommodated in empty dormitory rooms caused many problems (noise, violation of regulations, frequent change of roommates, etc.). In order to resolve these problems, Bldg. 906 is solely used to accommodate trainees since summer 2013.

- **Operation Method**

- Bldg. 906 becomes a trainee-only building during winter/summer vacations and is not open to residents
- Residents of Bldg. 906 that wish to remain in the dormitory during the vacations must move to another building. Residents who not agree to do so must only apply for Bldg. 919-926
- Residents of Bldg. 906 may not apply for room fixing during the next year's application for residency, starting from 2017

3. Qualifications for Application

1) **Qualifications** : Undergraduate students and students returning from leave of absence who plan to study on Gwanak campus during the 1st semester of 2016

※ Undergraduate freshmen, domestic transfer students and readmitted students for the 1st semester of 2016 must apply during the **residency application period for freshmen**

※ All students with student numbers (including those admitted in the 2nd semester of 2015) must apply during the application period for existing students

2) **Restriction for Application** (※ Check 'Appendix 2. Required Documents')

A. Insufficient GPA : Those with an accumulate GPA of lower than 2.3(Only applied for foreign students)

- Grades from the 2nd semester of 2015 will not be included
- This restriction does not apply to freshmen or those who cannot calculate their accumulate GPA.

B. Carriers of contagious diseases (Those not vaccinated for tuberculosis, **measles**, etc.)

C. Those who have acquired over 6 penalty points (restriction of residency application) within the last 2 years (from the date of application) in Gwanak Residence Halls



- D. Those not studying on Gwanak Campus : students on leave of absence, juniors and seniors in the College of Nursing, students in the regular course of College of Medicine
- E. Residents of Seoul and neighboring areas : Those with at least one parent living in Seoul or neighboring areas
 - ※ After move-in, a resident whose father or mother moves to Seoul or neighboring areas must move-out voluntarily. If the dormitory finds out otherwise, the resident will be subject to expulsion.
- (Neighboring areas: Bucheon, Gwangmyeong, Anyang, Siheung, Gwacheon, Seongnam, Gunpo, Uiwang)
- F. Others who are judged to be unqualified by the Dean

4. Note

1) Cancellation of Residency

- A. Provision of false information regarding residency qualifications (student status, GPA, address, etc.) will result in automatic cancellation of residency. If this is discovered after move-in, the resident will be expelled and forbidden from dormitory residency
- B. After move-in, if student status changes (leave of absence/graduation) or one of their parents move to Seoul or neighboring areas, the resident must move-out voluntarily. If the dormitory finds out, the resident will be expelled immediately.

2) Period of Residency

- 2016. 2. 28(Sun) - 2017. 2. 25(Sat) (maintenance fees paid on semester basis)

3) Other Notices

- Undergraduate freshmen and transfer students should apply during the residency application period for freshmen (in early February 2016).

▣ Questions : Gwanak Residence Halls Admin. Office (Tel. 02-880-5404)

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[Appendix 1] Selection of Room Options

Selection of Room Options

1. **For** : Future residents of 2016 (selected applicants)

2. **Period** : 2015. 12. 21(Mon) 11:00 ~ 12. 24(Thui) 18:00

3 **Options (choose one)** : Room fixing cancellation, roommate, life pattern

4 How to Apply

1) Room Fixing Cancellation

A. For residents who are residing in the dormitory during the room option selection period (2015. 12. 21~ 12. 24) that wish to move to another room for 2016

B. Note

- If the resident wishes to stay in the same room for 2016, the resident can log out without modifying room options
- Applying for other room options (roommate, life pattern, female-only building) will result in simultaneous application for 'room fixing cancellation.'

2) Roommate

A. Two residents designating each other to be roommates

B. Note

- Both of the two residents wishing to be roommates must correctly enter the other resident's personal information (student ID number). If one of the two does not apply for this option or leave out required information, this option will be nullified.
- Only initially selected residents (announced on 12.21) may apply for this option. Applicants on waitlist may not choose roommates.
- Choosing of roommates is only possible when both students are accepted in the same type of dormitory building (ie. application of roommates is possible among residents of bldg. 906, and respectively possible among residents of bldg. 919~926)

3) Life Pattern (Sleeping Hours)

A. Applying for a roommate with similar sleeping hours (those who sleep before 12 a.m.)

B. Note

- It is impossible to match life patterns for everybody, and those who have applied for this option may be assigned a roommate with a different life pattern



[Appendix 2] Required Documents

Required Documents

1. Required Documents for International Students

※ Must submit **original documents within three months** from 2016. 1. 4(Mon)

Existing Undergraduate Students	Graduate School	
	Students in Coursework	Research Students
① Copy of passport (1 copy) ② 1 copy of health certificate - Required items : ㉠ Chest X-ray check, ㉡ antibody test for measles(or immunization records against measles; only considered complete when vaccinated twice)		
-	-	③ Full-time research student certificate (1 copy)

※ **Health certificates in only Korean or English are valid**

2. Health Certificates

A. **Required Items** : Check X-ray check, antibody test for measles

B. Validity of Chest X-ray : **Within 1 year from move-in date (2016. 2. 28)**

C. Validity of Health Certificates

- **Health certificates in only Korean or English are valid**
- Health certificates from only public health centers, general hospitals, and internal medicine departments are valid
- Doctor's note, confirmation note, letter of notification, and copies of charts are invalid
- Health certificates without an official seal from the hospital is invalid

D. Other Notices

- Only those who have been judged 'normal' may move-in
- We recommend having a '**Student Health Certificate for Dormitory Move-in**' (**health certificate from SNU Health Center**) even for those who have tested and vaccinated for measles through SNU Health Center (in case the result of antibody test/vaccination is not automatically notified to the dormitory)
- **Residents of Gwanak Residence Halls in 2015 do not need to submit test results regarding antibodies for measles. The dormitory holds related records**