

S E O U L

N A T I O N A L

U N I V E R S I T Y

서 울 대 학 교

**2023** Spring

# Undergraduate

## Admissions Guide for International Students

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## APPENDIX

## CONTACT US

SNU Website	<a href="https://www.snu.ac.kr">https://www.snu.ac.kr</a> (KOR) <a href="https://en.snu.ac.kr">https://en.snu.ac.kr</a> (ENG)
SNU Admissions	<a href="https://admission.snu.ac.kr">https://admission.snu.ac.kr</a> (KOR) <a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a> (ENG)
Telephone	+82-2-880-6971 / 6977
Fax	+82-2-873-5021
Email	<a href="mailto:snuadmit@snu.ac.kr">snuadmit@snu.ac.kr</a>
* Scholarships	Office of International Affairs ( <a href="https://oia.snu.ac.kr">https://oia.snu.ac.kr</a> ) <a href="mailto:intlscholarship@snu.ac.kr">intlscholarship@snu.ac.kr</a>
* Inquiries on English Course Availability	Administration Office of the Respective Programs (Colleges/Departments) (see Page 17)
Mailing Address	Room 401, Building 150, Office of Admissions, Seoul National University, 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea
Office Hours	Monday to Friday, 9:30 AM – 11:00 AM and 1:30 PM – 5:00 PM (Korea Standard Time, Except National Holidays in Korea)

## 01/ Timeline

	Step	Schedule (All times and dates are based on Korea Standard Time)	
		Notes	
1	Online Application (+) Submission of Application Documents (Scanning & Uploading)	July 4 <sup>th</sup> , 2022 (Mon.) 10:00 – July 7 <sup>th</sup> , 2022 (Thu.) 17:00	
		<ul style="list-style-type: none"> <li>• <b>Online Application:</b> SNU Office of Admissions Website (<a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a>) → Overview → Announcements</li> <li>• Online application is completed once the application fee(<b>KRW 70,000</b>) payment is made.</li> <li>• Application Number will be assigned once the payment is completed.</li> <li>• Application Type (Type I or II) and Applied Programs (Departments) <b>CANNOT</b> be modified after the payment.</li> <li>• Personal Information, Personal Statement and Study Plan, Uploaded files can be modified during online application period even after the payment.</li> </ul>	
2	Online Submission of Recommendation Letters	July 4 <sup>th</sup> , 2022 (Mon.) 10:00 – July 8 <sup>th</sup> , 2022 (Fri.) 17:00	
		<ul style="list-style-type: none"> <li>• An e-mail request for the Recommendation Letter will be sent to the recommenders once the payment of the application fee is completed.</li> <li>• <b>ONLY</b> Recommendation Letters submitted through the online Recommendation Letter website will be valid. (<u>Submission through Post/E-mail/Fax is invalid</u>)</li> </ul>	
3	Applicants to the College of Fine Arts, the College of Music, or the Department of Physical Education	Portfolio Submission	<p>July 4<sup>th</sup>, 2022 (Mon.) 10:00 – July 8<sup>th</sup>, 2022 (Fri.) 17:00</p> <ul style="list-style-type: none"> <li>• <b>Only</b> required for applicants of the following departments: College of Fine Arts, College of Music (Not applicable to applicants of other departments.)</li> <li>• Applicants must submit their portfolios to the corresponding program (department) directly, not to the SNU Office of Admissions. <ul style="list-style-type: none"> <li>– Submission procedures vary depending on the program(department). Please <b>refer to Page 13 for instructions</b>.</li> </ul> </li> <li>• For inquiries regarding Portfolios, please contact the corresponding department.</li> </ul>
		Performance Test	<p>August 29<sup>th</sup>, 2022 (Mon.)</p> <ul style="list-style-type: none"> <li>• Detailed information will be individually informed by the department. (subjects and methods of the performance test, etc.) <ul style="list-style-type: none"> <li>– <b>College of Fine Arts</b> Applicants subject to Performance Test/Interview will be notified individually.</li> <li>– <b>Department of Physical Education</b> Applicants of International Admissions II subject to Performance Test will be notified individually.</li> <li>– <b>College of Music</b> No Performance Test planned. Portfolios will substitute for Performance Test. (Repertoire for Portfolio Submission will be available on the College of Music website.)</li> </ul> </li> <li>• For inquiries about Performance Test, please contact the corresponding department.</li> </ul>

	Step	Schedule (All times and dates are based on Korea Standard Time)	
		Notes	
4	Preliminary Admissions Decision	Preliminary Admissions Decision	October 7 <sup>th</sup> , 2022 (Fri.) 17:00
	Submission of Original Documents	Submission of Original Documents	October 11 <sup>th</sup> , 2022 (Tue.) – Oct 28 <sup>th</sup> , 2022 (Fri.) 17:00
		<ul style="list-style-type: none"> <li>Decision Notification: SNU Office of Admissions Website (<a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a>) → Overview → Announcements</li> <li>Applicants should type in their date of birth and Application Number to check the Preliminary Admissions Decision. (Take caution not to lose the Application Number.)</li> <li>Please consult the 「Reference Guide for Preliminarily Admitted Applicants」 for information on submission of the original documents.</li> <li>Applicants will be required to submit the original copy of application documents that have been submitted through the online application system. The documents should be sent to the SNU Office of Admissions by post or visit in person.</li> <li>– Preliminary Admissions Decision could be rescinded if applicants fail to submit all the required documents within the designated period.</li> </ul>	
5	Final Admissions Decision	Final Admissions Decision	November 25 <sup>th</sup> , 2022 (Fri.) 17:00
		<ul style="list-style-type: none"> <li>Decision Notification: SNU Office of Admissions Website (<a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a>) → Overview → Announcements</li> <li>Applicants should type in their date of birth and Application Number to check the Final Admissions Decision. (Take caution not to lose the Application Number.)</li> </ul>	
6	Registration/Enrollment	Registration/Enrollment	January ~ February 2023
		<ul style="list-style-type: none"> <li>Admitted applicants should consult the 「Reference Guide for Admitted Students」 to find out their next steps including tuition fee payment and the Korean visa issuance procedure.</li> </ul>	
7	Korean Proficiency Test	Korean Proficiency Test	February 2023
		<ul style="list-style-type: none"> <li>SNU will contact the admitted applicants who are required to take the Korean Proficiency Test. (Please consult the 「Reference Guide for Admitted Students」 for details.)</li> </ul>	

※ Please note that the schedule is subject to change. Please check SNU Office of Admissions website for the latest updates.

❖ For those who do not have means of internet access

If you are unable to apply online during the designated period due to **an officially provable reason**, you may submit the application material via post or in person. In such a case, please make sure that the application packet including application fee (**bank draft of \$65 USD**) and the explanatory statement is arrived by July 7<sup>th</sup>, 2022 (Fri.).

If you send the material with no provable reason, the application will be rejected.

## 02/ Eligibility and Requirements

### A. International Admissions I

- ❖ **Eligibility** : Applicants should meet the following **Level of Education** and **Nationality Requirements**.
  - ◆ **Level of Education** : Those who have completed the education course corresponding to that of high school in Korea by **Feb. 28<sup>th</sup>, 2023**.
    - ※ Accreditation for education by qualification examinations for college entrance, home schooling, or cyber learning systems will NOT be acknowledged for applications.
      - Applicants who have done cyber learning from school due to COVID-19 are eligible if they submit Explanatory Statement/Documentary Evidence.
    - ※ Only applicants with the level of education from government-accredited high schools are eligible.
      - Applicants attending high schools in Korea are eligible to apply.
  - ◆ **Nationality Requirements** : Both the applicant and his/her parents are not citizens of Korea.
    - ※ The applicant and his/her parents **must acquire foreign nationality before the applicant's enrollment to high school**.
      - Applicants who have acquired foreign nationality through immigration or adoption must submit an official proof of acquisition of foreign nationality.
    - ※ If the applicant and his/her parents used to be Korean citizens, they **must renounce Korean citizenship** before the online application deadline and **submit an official proof of renunciation of Korean nationality**.
      - ex) Certificate for renunciation of Korean citizenship, Korean residence registration as a foreigner, etc.

## ❖ Required Documents for International Admissions I (Online Submission)

No	Document	Notice
❖ 1-4 : Should be written in <b>Korean or English</b> during the application period.		
1	Application Form	<ul style="list-style-type: none"> <li>+ Write on the online application website.</li> <li>+ Personal Information (name, date of birth) on all the documents should be the same.</li> </ul>
2	Personal Statement and Study Plan	<ul style="list-style-type: none"> <li>+ Write on the online application website.</li> <li>+ 3000-Byte limit including spaces and line breaks (About 1500 Korean letters, 600 English words) for each entry.</li> <li>+ <b>Do NOT include detailed personal information (names, occupations, etc.) regarding the applicant, applicant's parents and relatives.</b></li> </ul>
3	Recommendation Letter	<ul style="list-style-type: none"> <li>+ Only submissions through the online recommendation website is accepted. <ul style="list-style-type: none"> <li>- Submission through Post/E-mail/Fax is invalid.</li> </ul> </li> <li>+ 3000-Byte limit including spaces and line breaks (About 1500 Korean letters, 600 English words) for each entry.</li> <li>+ If applicants cannot submit their Official High School (Expected) Graduation Certificate and Transcript, <b>Counselors</b> may submit them through the online recommendation website.</li> <li>+ If there is no counselor, applicants may submit two recommendation letters from two different teachers (regular teachers, principal or vice principal).</li> </ul>
4	Recommendation Letter from Counselor	<ul style="list-style-type: none"> <li>+ Once the application fee is paid, an E-mail with guidelines for the recommendation letter will be automatically sent to each recommender.</li> <li>+ After the submission, the applicant <b>cannot change</b> the recommenders and their information.</li> <li>+ Applicants may check the submission status on the online application website. <ul style="list-style-type: none"> <li>- The submission status <b>cannot be checked via Phone call/E-mail.</b></li> </ul> </li> <li>+ <b>Do NOT include any detailed personal information (names, occupations, etc.) regarding the applicant, applicant's parents and relatives.</b></li> <li>+ The Recommendation form is for reference only.</li> </ul>
❖ 5~13 : Scan and upload the original documents on the online application website during the application period. Preliminarily Admitted Applicants will be required to submit the original documents by post/visit.		
5	Proof of Language Proficiency	<ul style="list-style-type: none"> <li>+ Applicants must choose <u>one or more</u> of the following options and submit corresponding documents as proof of their <b>Korean or English</b> language proficiency: <ul style="list-style-type: none"> <li>- Score reports of the undermentioned Korean or English language proficiency tests</li> <li>- Standardized test results with Korean or English language-related subject(s)</li> <li>- School profile or official documents verifying that courses are fully taught in Korean or English (<b>Only applicable to those who have completed or will complete</b> their entire high school education <b>in Korean or English</b>)</li> </ul> </li> <li>+ Korean Proficiency (choose one of the following options): <ul style="list-style-type: none"> <li>TOPIK level 3 or higher / Level 4 or higher at language centers of Korean universities</li> </ul> </li> <li>+ English Proficiency (choose one of the following options): <ul style="list-style-type: none"> <li>TOEFL iBT 80 or higher – MyBestScore is applicable (see Page 14), TOEFL iBT Home Edition is accepted but TOEFL ITP results are not accepted / IELTS Academic Band Score 6.0 or higher / TEPS 269 or higher</li> </ul> </li> <li>+ Only tests taken after <b>July 1<sup>st</sup>, 2020</b> and the scores announced before the application deadline will be accepted.</li> <li>+ Upload either the <b>scanned version of the original document</b> or a <b>screenshot of the result page on the official website</b>. (Applicants should submit the original score report through post or order a score report after the preliminary decision.)</li> </ul>

No	Document	Notice
6	Official High School Certificate of Enrollment	<ul style="list-style-type: none"> <li>+ During the application period, upload the scanned original/notarized documents. <ul style="list-style-type: none"> <li>- <b>After the preliminary admissions decision</b>, applicants should <b>submit the original documents with an Apostille or Authentication issued by the Korean Embassy or Consulate by post/visit. (go to Page 14)</b> <ul style="list-style-type: none"> <li>※ Unnecessary for applicants who graduated from a high school located in Korea.</li> </ul> </li> <li>- Applicants may submit the Apostilled documents during the application period.</li> <li>- We recommend the applicants to prepare the Apostille or Authentication in advance since the process may take a long time in some countries.</li> </ul> </li> </ul>
7	Official High School Transcript	<ul style="list-style-type: none"> <li>+ The Certificate of Enrollment must clearly state the period of enrollment (semester start/end date), academic year and semester.</li> <li>+ If the Certificate of Enrollment is not available due to an officially verifiable reason, the applicant may submit a graduation certificate as a substitute document.</li> <li>+ Applicants who skipped grades or graduated early should submit an Explanatory Statement.</li> <li>+ Applicants whose high schools do not issue a Certificate of (Expected) Graduation may submit either a Certificate of Enrollment, Transcript, or an official document (confirmed by authority of school) with the <b>applicant's (expected) graduation date indicated</b>.</li> </ul>
8	Official High School (Expected) Graduation Certificate	<ul style="list-style-type: none"> <li>+ Applicants who have not yet graduated should submit the most updated transcript. (e.g. If you do not have the score of the 2nd semester of 12th grade, you should submit a transcript updated to the 1st semester of 12th grade.)</li> <li>+ If applicants cannot submit their Official High School (Expected) Graduation Certificate and Transcript, <b>Counselors</b> can submit them through the online recommendation website.</li> <li>+ <b>Applicants must submit their High School Transcripts</b> even when they submit the final score of either A-level or IB.</li> <li>+ <b>(Expected) Graduates</b> from high schools in China must submit <b>both the original copy of the (Expected) Graduation Certificate and Online Verification Report</b> issued by CHSI(学信网)</li> </ul>
9	Applicant's Certificate of Nationality	<ul style="list-style-type: none"> <li>+ Submit a copy of an unexpired passport. If unavailable, submit the original/notarized Certificate of Nationality or a notarized Identification Card.</li> <li>+ Documents that cannot confirm nationality, such as driver's licenses, are not accepted</li> <li>+ For Chinese applicants, only a copy of an unexpired passport or the notarized Certificate of Nationality (国籍证明书) issued from the Chinese Public Notary Office (公证处) <b>after January 1<sup>st</sup>, 2022</b> is acceptable. <ul style="list-style-type: none"> <li>- Copy of ID card or Family Registration (户口簿) will not be accepted.</li> </ul> </li> </ul>
10	Certificate of Nationality of Parent(s)	<ul style="list-style-type: none"> <li>+ In case of parents' divorce/death, only the Certificate of Nationality of parent in custody is required.</li> <li>+ If the applicant has renounced his/her Korean citizenship, the applicant must submit an official proof of renunciation of Korean nationality.</li> </ul>
11	Certificate of Parent-Child Relationship	<ul style="list-style-type: none"> <li>+ Official documents, such as Birth Certificate, Certificate of Family Relations, and Citizenship Certificate, that clearly indicate the applicant and parents' names.</li> <li>+ Chinese applicants should submit the Parent-Child Relationship (亲属关系证明书) issued from the Chinese Public Notary Office (公证处) <b>after January 1<sup>st</sup>, 2022</b>.</li> <li>+ In case of parents' <b>divorce/death</b>, the applicant must <b>submit relevant documents</b>.</li> </ul>
12	Standardized Tests Score (Optional)	<ul style="list-style-type: none"> <li>+ The country's qualifying test for high school graduation or college entrance examination <ul style="list-style-type: none"> <li>- British GCE A-Level, Japanese National Center Test, Chinese 高考, German Abitur, French Baccalaureate, etc.</li> </ul> </li> <li>+ Standardized tests : ACT, A-LEVEL, AP, IGCSE, IB, NCEA, SAT etc.</li> <li>+ Upload a scanned file of test results or a screenshot image of the report website, then order a score report <b>during the application period</b>. <ul style="list-style-type: none"> <li>- Score Report status cannot be checked via SNU admissions Phone/E-mail. (Please contact the testing organization directly.)</li> <li>- SNU organization code for SAT, AP, ACT Score-Report : 7972</li> </ul> </li> </ul>



No	Document	Notice
13	Explanatory Statement /Documentary Evidence (Optional)	<ul style="list-style-type: none"> <li>+ Submit if an applicant needs to provide additional documentary evidence for his/her eligibility for international admissions.</li> <li>+ Applicants may fill out the form and submit it with corresponding official documents.</li> </ul>
<b>❖ 14~16 : Upload the scanned version on online application website.</b> <b>(Optional) Preliminarily Admitted Applicants will not be required to submit the original documents.</b>		
14	School Profile	<ul style="list-style-type: none"> <li>+ School Profile or other official materials (such as the National Education Policy Agency)</li> <li>+ The document is free-form, and it may include necessary information such as the curriculum, advanced courses, number of students, average grades and percentile, university entrance rate, etc.</li> </ul>
15	Proof of Language Proficiency other than Korean/English	<ul style="list-style-type: none"> <li>+ HSK, JLPT, JPT, DELF, DALF, DELE, GZ, TestDaF, TORFL, etc.</li> <li>+ <b>Principal's formal seal or signature is required unless it is the original copy.</b>  <b>(Must submit an Explanatory Statement if the principal cannot confirm)</b></li> </ul>
16	Supplementary Material	<ul style="list-style-type: none"> <li>+ Any document that may help showcase the applicant's activities both inside and outside of school <b>during high school period</b> (extra-curricular activities, awards, etc.)</li> <li>+ Applicants are allowed to upload up to 10 supplementary materials. <ul style="list-style-type: none"> <li>- One award certificate is treated as one item.</li> <li>- Extracurricular Activities such as clubs are recognized as one item only if the same activities are carried out continuously.</li> </ul> </li> <li>+ <b>Principal's formal seal or signature is required unless it is the original copy.</b></li> </ul>
<b>❖ 17 (Required if the applicants apply to the following departments)</b> <b>: Submit to the <u>corresponding department</u> during online application period. Please refer to Page 13.</b>		
17	College of Fine Arts	<ul style="list-style-type: none"> <li>+ Please contact the corresponding department for inquiries on portfolio.</li> <li>+ Submitted materials will not be returned.</li> </ul>
	College of Music	

※ Forms of Application, Personal Statement and Study Plan, etc. are on Pages 19~28.



## B. International Admissions II

- ❖ **Eligibility** : Applicants (overseas Koreans, foreigners, international marriage migrants) should meet the following **Level of Education by Feb. 28<sup>th</sup>, 2023**.

### ◆ **Level of Education**

Those who undertook his/her **entire** education outside of Korea  
(from the 1st year of elementary school to high school graduation)

- ⌘ Applicants with insufficient number of completed semesters due to following reasons are eligible if they submit the Explanatory Statement/Documentary Evidence.
  - Inevitably lacking 1 semester (6 months) or less due to transferring to different education system.
  - Grade skipping or early graduation (**excluding grade skipping in the process of school transfer**)
- ⌘ If the applicant is from a school that has grade 13 or higher, grade 2 will be regarded as the 'first year' of his/her education.
- ⌘ The following means of accreditation for education will NOT be acknowledged for applications.
  - Qualification examinations for college entrance, Home schooling, Cyber learning systems, etc.
- ⌘ Applicants who have done cyber learning from school due to COVID-19 are eligible if they submit Explanatory Statement/Documentary Evidence.
- ⌘ Only applicants with the level of education from government-accredited high schools are eligible. (applicants graduated from international/foreign schools in Korea are not eligible)

### • **Note**

- ⌘ Foreigners who meet the eligibility standards of **International Admissions I** are recommended to apply for **International Admissions I**.
  - Certificate of Fact on Entry and Exit, which is a compulsory document for International Admissions II, may be difficult to obtain for foreigners residing outside of the Republic of Korea.
- ⌘ Those who have applied more than 6 times for '수시모집' (Early Admissions) for Academic Year 2023 in Korea are not allowed to apply. (Application to industrial/vocational colleges is not applicable.)
  - This restriction applies even if the applicant does not undertake the actual registration process.
  - Applicants who have reached the quota are not eligible to apply, and their application exceeding the individual quota will be cancelled.
- ⌘ Those who got accepted to any Korean universities for Spring 2023 are not eligible to apply.
- ⌘ International marriage migrant who is naturalized as a Korean needs to submit Certificate of Nationality Acquisition and Marriage.

## ❖ Required Documents for International Admissions II (Online Submission)

No	Document	Notice
❖ 1-4 : Should be written in <b>Korean or English</b> during the application period.		
1	Application Form	<ul style="list-style-type: none"> <li>+ Write on the online application website.</li> <li>+ Personal Information (name, date of birth) on all the documents should be the same.</li> <li>+ The applicant who has an official Korean name (Korean nationality or compatriot with foreign nationality) must enter an official Korean name.</li> </ul>
2	Personal Statement and Study Plan	<ul style="list-style-type: none"> <li>+ Write on the online application website.</li> <li>+ 3000-Byte limit including spaces and line breaks (About 1500 Korean letters, 600 English words) for each entry.</li> <li>+ <b>Do NOT include detailed personal information (names, occupations, etc.) regarding the applicant, applicant's parents and relatives.</b></li> </ul>
3	Recommendation Letter	<ul style="list-style-type: none"> <li>+ Only submissions through the online recommendation website is accepted. <ul style="list-style-type: none"> <li>- <b>Submission through Post/E-mail/Fax is invalid.</b></li> </ul> </li> <li>+ 3000-Byte limit including spaces and line breaks (About 1500 Korean letters, 600 English words) for each entry.</li> <li>+ If applicants cannot submit their Official High School (Expected) Graduation Certificate and Transcript, <b>Counselors</b> may submit them through the online recommendation website.</li> <li>+ If there is no counselor, applicants may submit two recommendation letters from two different teachers (regular teachers, principal or vice principal).</li> </ul>
4	Recommendation Letter from Counselor	<ul style="list-style-type: none"> <li>+ Once the application fee is paid, an E-mail with guidelines for the recommendation letter will be automatically sent to each recommender.</li> <li>+ After the submission, the applicant <b>cannot change</b> the recommenders and their information.</li> <li>+ Applicants may check the submission status on the online application website. <ul style="list-style-type: none"> <li>- The submission status <b>cannot be checked via Phone call/E-mail.</b></li> </ul> </li> <li>+ <b>Do NOT include detailed personal information (names, occupations, etc.) regarding the applicant, applicant's parents and relatives.</b></li> <li>+ The Recommendation form is for reference only.</li> </ul>
❖ 5~13 : Scan and upload the original documents on the online application website during the application period. Preliminarily Admitted Applicants will be required to submit the original documents by post/visit.		
5	Proof of Language Proficiency	<ul style="list-style-type: none"> <li>+ Applicants must choose <u>one or more</u> of the following options and submit corresponding documents as proof of their <b>Korean or English</b> language proficiency: <ul style="list-style-type: none"> <li>- Score reports of the undermentioned Korean or English language proficiency tests</li> <li>- Standardized test results with Korean or English language-related subject(s)</li> <li>- School profile or official documents verifying that courses are fully taught in Korean or English (<b>Only applicable to those who have completed or will complete</b> their entire high school education <b>in Korean or English</b>)</li> </ul> </li> <li>+ Korean Proficiency (choose one of the following options): <ul style="list-style-type: none"> <li>TOPIK level 3 or higher / Level 4 or higher at language centers of Korean universities</li> </ul> </li> <li>+ English Proficiency (choose one of the following options): <ul style="list-style-type: none"> <li>TOEFL iBT 80 or higher - MyBestScore is applicable (see Page 14), TOEFL iBT Home Edition is accepted but TOEFL ITP results are not accepted / IELTS Academic Band Score 6.0 or higher / TEPS 269 or higher</li> </ul> </li> <li>+ Only tests taken after <b>July 1<sup>st</sup>, 2020</b> and the scores announced before the application deadline will be accepted.</li> <li>+ Upload either the <b>scanned version of the original document</b> or a <b>screenshot of the result page on the official website</b>. (Applicants should submit through post or order a score report after the preliminary decision.)</li> </ul>

No	Document	Notice
6	Official Certificate of Enrollment (for Elementary & Middle & High School)	<ul style="list-style-type: none"> <li>+ During the application period, upload the scanned original/notarized documents. <ul style="list-style-type: none"> <li>- <b>After the preliminary admissions decision</b>, applicants should <b>submit the original documents with an Apostille or Authentication issued by the Korean Embassy or Consulate by post/visit. (go to Page 14)</b></li> <li>※ Unnecessary for applicants who graduated from a overseas Korean school.</li> </ul> </li> <li>- Applicants may submit the Apostilled documents during the application period.</li> <li>- We recommend the applicants to prepare the Apostille or Authentication in advance since the process may take a long time in some countries.</li> </ul>
7	Official Transcript (for Elementary & Middle & High School)	<ul style="list-style-type: none"> <li>+ The Certificate of Enrollment must clearly state the period of enrollment (semester start/end date), academic year and semester.</li> <li>+ If the Certificate of Enrollment is not available due to an officially verifiable reason, the applicant may submit a graduation certificate as a substitute document.</li> <li>+ Applicants who skipped grades or graduated early should submit an Explanatory Statement.</li> <li>+ Applicants whose high schools do not issue a Certificate of (Expected) Graduation may submit either a Certificate of Enrollment, Transcript, or an official document (confirmed by authority of school) with the <b>applicant's (expected) graduation date indicated</b>.</li> </ul>
8	Official High School (Expected) Graduation Certificate	<ul style="list-style-type: none"> <li>+ Applicants who have not yet graduated should submit the most updated transcript. (e.g. If you do not have the score of the 2nd semester of 12th grade, you should submit a transcript updated to the 1st semester of 12th grade.)</li> <li>+ If applicants cannot submit their Official High School (Expected) Graduation Certificate and Transcript, <b>Counselors</b> can submit them through the online recommendation website.</li> <li>+ <b>Applicants must submit their High School Transcripts</b> even when they submit the final score of either A-level or IB.</li> <li>+ <b>(Expected) Graduates</b> from high schools in China must submit <b>both the original copy of the (Expected) Graduation Certificate and Online Verification Report</b> issued by CHSI(学信网)</li> </ul>
9	Applicant's Certificate of Nationality	<ul style="list-style-type: none"> <li>+ Submit a copy of an unexpired passport. If unavailable, submit the original/notarized Certificate of Nationality or a notarized Identification Card.</li> <li>+ Documents that cannot confirm nationality, such as driver's licenses, are not accepted</li> <li>+ For Chinese applicants, only a copy of an unexpired passport or the notarized Certificate of Nationality (国籍证明书) issued from the Chinese Public Notary Office (公证处) <b>after January. 1<sup>st</sup>, 2022</b> is acceptable. <ul style="list-style-type: none"> <li>- Copy of ID card or Family Registration (户口簿) will not be accepted.</li> </ul> </li> <li>+ <b>If the applicant has dual nationality, the applicant must submit a proof of dual nationality.</b></li> <li>+ If the applicant is a married immigrant, the applicant must submit a proof of nationality acquisition and the certificate of marriage.</li> </ul>
10	Certificate of Fact on Entry and Exit	<ul style="list-style-type: none"> <li>+ It should contain complete records <b>from the applicant's date of birth to June 10<sup>th</sup>, 2022</b>.</li> <li>+ Applicants who had stayed in Korea for more than 30 consecutive days in the middle of the semester must submit an Explanatory Statement.</li> <li>+ If the passport number on the passport copy does not correspond to the passport number on the Certificate of Fact on Entry and Exit, applicants should submit either a copy of their old passport or the certificate of passport issuance.</li> </ul>
11	Power of Attorney for issuance of the Certificate of Fact on Entry and Exit	<ul style="list-style-type: none"> <li>+ <b>If the applicant has dual nationality, the applicant must submit the Certificate of Fact on Entry and Exit applicable to each passport of each nationality, respectively.</b></li> <li>+ Official documents proving the applicant's enrollment in all elementary, middle, and high schools can substitute the Certificate of Fact on Entry and Exit. (Not applicable to Korean Nationality holders)</li> <li>+ Refer to [Appendix 3] Application Form for the Power of Attorney.</li> </ul>

No	Document	Notice
12	Standardized Tests Score (Optional)	<ul style="list-style-type: none"> <li>+The country's qualifying test for high school graduation or college entrance examination <ul style="list-style-type: none"> <li>- British GCE A-Level, Japanese National Center Test, Chinese 高考, German Abitur, French Baccalaureate, etc.</li> </ul> </li> <li>+Standardized tests : ACT, A-LEVEL, AP, IGCSE, IB, NCEA, SAT etc.</li> <li>+Upload a scanned file of test results or a screenshot image of the report website, then order a score report <u>during the application period</u>. <ul style="list-style-type: none"> <li>- Score Report status cannot be checked via SNU admissions Phone/E-mail. (Please contact the testing organization directly.)</li> <li>- SNU organization code for SAT, AP, ACT Score-Report : 7972</li> </ul> </li> </ul>
13	Explanatory Statement /Documentary Evidence (Optional)	<ul style="list-style-type: none"> <li>+Submit if an applicant needs to provide additional documentary evidence for his/her eligibility for international admissions.</li> <li>+Applicants may fill out the form and submit it with corresponding official documents.</li> </ul>
❖ 14~16 : Upload the scanned version on online application website. (Optional) Preliminarily Admitted Applicants will not be required to submit the original documents.		
14	School Profile	<ul style="list-style-type: none"> <li>+School Profile or other official materials (such as the National Education Policy Agency)</li> <li>+The document is free-form, and it may include necessary information such as the curriculum, advanced courses, number of students, average grades and percentile, university entrance rate, etc.</li> </ul>
15	Proof of Language Proficiency other than Korean/English	<ul style="list-style-type: none"> <li>+HSK, JLPT, JPT, DELF, DALF, DELE, GZ, TestDaF, TORFL, etc.</li> <li>+Principal's formal seal or signature is required unless it is the original copy.  (Must submit an Explanatory Document if the principal cannot confirm)</li> </ul>
16	Supplementary Material	<ul style="list-style-type: none"> <li>+Any document that may help showcase the applicant's activities both inside and outside of school <u>during high school period</u> (extra-curricular activities, awards, etc.)</li> <li>+Applicants are allowed to upload up to 10 supplementary materials. <ul style="list-style-type: none"> <li>- One award certificate is treated as one item.</li> <li>- Extracurricular Activities such as clubs are recognized as one item only if the same activities are carried out continuously.</li> </ul> </li> <li>+Principal's formal seal or signature is required unless it is the original copy.</li> </ul>
❖ 17 (Required if the applicants apply to the following departments) : Submit to the <u>corresponding department</u> during online application period. <b>Please refer to Page 13.</b>		
17	College of Fine Arts College of Music	<ul style="list-style-type: none"> <li>+Portfolio and a Pledge</li> <li>+Please contact the corresponding department for inquiries on portfolio.</li> <li>+Submitted materials will not be returned.</li> </ul>

※ Forms of Application, Personal Statement and Study Plan, etc. are on Pages 19~28.

## 03/ Admissions Quota

- There is no preset quotas or targets for the percentage of international students, and admission offers are made based on applicants' academic strength as well as admission policies of the University.  
No additional offers will be made in the event that admitted students do not confirm their enrollment.
- Admission data including the number of applicants and acceptance rate will **not be released** to the public.

## 04/ Admissions Criteria

- Admission decisions are made based on an overall evaluation of the documents submitted by the applicant.
  - No additional documents can be submitted after the online application period.
  - Evaluations are made based on the scanned versions of the documents uploaded on the online application system during the application period.
  - Preliminarily Admitted Applicants will be required to submit the original documents uploaded on the online application system via post or visit.
- Depending on the policy of the specific college or department, the applicant may be asked to undertake interviews, examinations, and/or a performance test. In such cases, the applicant will be individually notified of the details.
  - For further inquiries, please contact the corresponding department. **Refer to Page 17.**
- Data on admissions decision including the qualification (competence) of individual applicants, assessment details, and specific reasons for rejection and/or disqualification will **not be released**.

## 05/ Things to Know Before Applying

### ※ Document Submission

- Applicants will not be considered for admissions if they fail to submit documents within the online application period.
- Submission through any other means (including by post, email or fax) will not be accepted.
- All documents must be original and must be written in Korean or English. **Refer to Page 13.**
- Personal information must be highlighted/marked with a colored pen before uploading.
  - Name, date of birth, and (expected) graduation date, etc.
- Uploaded files should not exceed 8MB file size limit and must be in one of the following formats: JPG, PNG or PDF.
  - Applicants are advised to check whether the submitted files are corrupted once their application is completed. Document files that are illegible, unopenable, and/or encrypted will not be taken into account.
- If submitted documents alone are difficult to confirm their validity, applicants may be asked to provide additional documents.

## ※ Online Application

- The online application system is compatible **only on following browsers in Windows Operating System:** Microsoft Edge and Google Chrome.
- Applicants are **not allowed to modify Admissions Type (I/II), change the program/major, or withdraw their application** after completion of application (application fee payment).
  - Applicants can make changes to other items not stated above including their personal information, Personal Statement & Study Plan, and uploaded files within the application period.
- **There will be no waivers or refunds of application fee** in accordance with Article 42-3 (Admission Fees) of the Enforcement Decree of the Higher Education Act.
- Applicants are **not permitted to apply to more than one department** (paying application fee and receiving their application number more than once) and will be disqualified if found doing so.

## ※ After Admitted

- '(Preliminary) Admission' offer is valid only for this semester, **and cannot be deferred to later admissions.** Please contact your corresponding college for inquiries related to **leave of absence after enrollment confirmation.**
- (Preliminary) Admitted students **must read** 'Reference Guide for (Preliminarily) Admitted Students' on admissions website.
- Admitted students who are notified to take the Korean Proficiency Test at the SNU Language Education Institute (LEI) are required to take the test on the scheduled date.
  - ❖ Students may have limits on the selection of courses according to the results.
  - ❖ Please contact the SNU Language Education Institute(LEI) for inquiries related to Korean Proficiency Test.
  - ❖ Please contact your corresponding college for inquiries related to limits on the selection of courses.
- If you wish to know whether your desired major **offers English courses**, please contact the **corresponding department/college.**

## ※ Revocation

- Applicants may be disqualified for the following reasons:
  - If applicants were expected to graduate from high school, but fail to prove graduation after admissions
  - If preliminarily admitted applicants do not submit their graduate certificates and transcripts with an Apostille or Authentication issued by the Korean Embassy or Consulate
  - If applicants pay tuition to two or more Korean universities with the same enrollment period
  - If applicants have registered in other universities as of their SNU matriculation.
- **Admitted students will be rejected if they fail to register (complete payment of tuition) in the designated period.**
- If the applicant has submitted falsified document(s) during the admissions process, or is found to have passed the examination by proxy, or **has applied with other improper means, he/she will be disqualified and the admissions decision may be rescinded** even after the registration.

## Reference 1

### Original Document (with Notarized Translation)

#### ❖ Original Document

- A document issued for the first time in the issuing institution, with an autograph of the person in charge or official seal.
- When submitting a copy of the original document due to reasons such as not being able to reissue the original document, **applicants must submit it with an explanatory statement.**

#### ❖ Original Document with Notarized Translation

- An original document translated into Korean or English by authorized notary office and having a notarization seal.
- If the original document is written in foreign language other than Korean or English, issue the notarized translated original document and submit it with the original document.

## Reference 2

### Submission Method of Achievement Records (Portfolio)

#### ❖ College of Fine Arts

- Submission method, portfolio making method, a pledge form and etc. are notified on the website of College of Fine Arts (<http://art.snu.ac.kr>)
- Portfolio sent with postmark before the submission deadline is accepted.  
(The College will only accept Portfolios postmarked by Friday, July. 8<sup>th</sup>, 2022.)
  - **Application number must be written** on the documents & envelope.
- Portfolio submission address
  - Room 206, Building #50, 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea  
(To Personnel in charge of International Admissions, Administration Office, College of Fine Arts)
- Submission status can be checked on the application website.
- **Submitted materials cannot be returned.**
- Telephone) +82-2-880-7454

#### ❖ College of Music

- Submission method, portfolio making method, a pledge form and etc. are notified on the website of College of Music (<http://music.snu.ac.kr>)
- Applicants must check 「Admissions」→「성과물 제출 곡목 안내(Repertoire)」 on the website of College of Music (<http://music.snu.ac.kr>)
- Portfolio sent with postmark before the submission deadline is accepted.  
(The College will only accept Portfolios postmarked by Friday, July. 8<sup>th</sup>, 2022.)
- Portfolio submission address
  - Room 107, Building #54, 1 Gwanak-ro, Gwanak-gu, Seoul 08826, Republic of Korea  
(To Personnel in charge of Global Admissions, Office of School Administration, College of Music)
- Submission status can be checked on the application website.
- **Submitted documents cannot be returned.**
- Telephone) +82-2-880-7980



## Reference 3 Apostille/Authentication from Korean Embassies/Consulates

### ✦ Apostille Convention

Multilateral convention based on legalization of official document issuing nation instead of complicated certification process such as authentication issued by foreign Embassy for convenient mutual certification of official document between member nations,

- Official name : Convention Abolishing the Requirement of Legalization for Foreign Public Document
- Information about Apostille office in each country: [www.hcch.net](http://www.hcch.net)→Members & Parties→HCCH Members
- Applicants from Korean high school are not subject to certification related to Apostille convention and must submit original document of official (expected) graduation certificate and transcript.

#### 1. Applicant from high school in member nation

- Required document: High School Graduation Certificate, Transcript
- Legalizing institute: Authorized office in relevant nation
- Method of Submission: Submit Apostille for required documents issued from legalizing institute with required document
  - ✧ Authentication of Apostille can be replaced with “Certificate of Overseas Education Institutions” or “Authentication issued from Korean Embassy/Consulate”

#### 2. Applicant from high school in non-member nation

- Required document: High School Graduation Certificate, Transcript
- Legalizing institute: Korean Embassy/Consulate in relevant nation
- Method of Submission: Submit “Certificate of Overseas Education Institutions” or “Authentication” for required documents issued from Korean Embassy/Consulate” with required document

3. **Notice** : Documents in foreign languages other than Korean or English must be translated into Korean or English and notarized.

## Reference 4

## TOEFL MyBest Scores System

If applicants submit TOEFL score as Proof of Language Proficiency, applicants are allowed to submit their TOEFL score via MyBest Scores System. (submitting via Test Date Scores is also allowed.)

### ✦ TOEFL MyBest Scores

Adding up best scores of each category from multiple TOEFL exam scores.

- When submitting MyBest Scores, only scores with all 4 areas of the exam taken after July 1<sup>st</sup>, 2020 are valid.

## 06/ Programs Offered

Applicants can **select one Program (College and/or Department)** when they apply to SNU. Admitted applicants may choose their major after their admissions in accordance with the academic policy of the respective colleges/schools/departments.

Program (College & Department)		Major
<b>College of Humanities</b>		Korean Language and Literature, Chinese Language and Literature, English Language and Literature, French Language and Literature, German Language and Literature, Russian Language and Literature, Hispanic Language and Literature, Linguistics, Asian Languages and Civilizations, History, Archaeology and Art History, Philosophy, Religious Studies, Aesthetics
<b>College of Social Sciences</b>	Political Science and International Relations	
	Economics	
	Sociology	
	Anthropology	
	Psychology	
	Geography	
	Social Welfare	
	Communication	
<b>College of Natural Sciences</b>	Mathematical Sciences	
	Statistics	
	Physics & Astronomy (Physics Major)	
	Physics & Astronomy (Astronomy Major)	
	Chemistry	
	Biological Sciences	
	Earth and Environmental Sciences	
<b>College of Nursing(☞)</b>		
<b>College of Business Administration</b>		
<b>College of Engineering</b>	Civil and Environmental Engineering	
	Mechanical Engineering	
	Department of Materials Science and Engineering	
	Electrical and Computer Engineering	
	Computer Science and Engineering	
	Chemical and Biological Engineering	
	Architecture and Architectural Engineering	
	Industrial Engineering	
	Energy Resources Engineering	
	Nuclear Engineering	
	Naval Architecture and Ocean Engineering	
	Aerospace Engineering	

Program (College & Department)		Major
<b>College of Agriculture and Life Sciences</b>	Agricultural Economics & Rural Development	Agricultural and Resource Economics, Regional Information Studies
	Plant Science	Crop Science and Biotechnology, Horticultural Science and Biotechnology, Vocational Education and Workforce Development
	Forest Sciences	Forest Environmental Science, Environmental Materials Science
	Food and Animal Biotechnology	Food Science and Biotechnology, Animal Science and Biotechnology
	Applied Biology and Chemistry	Applied Life Chemistry, Applied Biology
	Landscape Architecture and Rural Systems Engineering	Landscape Architecture, Rural Systems Engineering
	Biosystems & Biomaterials Science and Engineering	Biosystems Engineering, Biomaterials Engineering
<b>College of Fine Arts</b>	Oriental Painting	
	Painting	
	Sculpture	
	Craft	
	Design	
<b>College of Education (❖)</b>	Education	
	Korean Language Education	
	English Language Education	
	German Language Education	
	French Language Education	
	Social Studies Education	
	History Education	
	Geography Education	
	Ethics Education	
	Mathematics Education	
	Physics Education	
	Chemistry Education	
	Biology Education	
	Earth Science Education	
	Physical Education	
<b>College of Human Ecology</b>	Consumer and Child Studies (Consumer Science)	
	Consumer and Child Studies (Child Development and Family Studies)	
	Food and Nutrition	
	Textiles, Merchandising and Fashion Design	
<b>College of Veterinary Medicine</b>		
<b>College of Music</b>	Vocal Music	
	Composition	
	Music	
	Piano	
	Orchestral Music	
<b>College of Medicine(❖)</b>		
<b>College of Liberal Studies</b>		

❖ The College of Education makes offers of admissions within 10% of the enrollment quota for each field of study for the designated year, which is in accordance with the "Teacher-Training Institution Enrollment Quota Operational Regulations" administered by the Ministry of Education.

❖ The College of Nursing and the College of Medicine have been granted with accreditation by the following institutions:  
The College of Nursing: Korean Accreditation Board of Nursing Education (Period of Validity: June 13<sup>th</sup>, 2019 – June 12<sup>th</sup>, 2024)  
The College Of Medicine: Korea Institute of Medical Education and Evaluation (Period of Validity: March 1<sup>st</sup>, 2021 – February 28<sup>th</sup>, 2025)

※ All departments/schools/majors are subject to integration, division and/or name changes due to reorganization/restructuring.

## Appendix 1

### Contact Information

Inquiry	Department	Telephone	Website
Applicant Eligibility, Document Submission	Office of Admissions	+82-2-880-6971	<a href="https://admission.snu.ac.kr">https://admission.snu.ac.kr</a> <a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a>
Scholarships and Visa for Foreign students	Office of International Affairs	+82-2-880-2519 (Scholarships)	<a href="https://oia.snu.ac.kr">https://oia.snu.ac.kr</a> <a href="mailto:intlscholarship@snu.ac.kr">intlscholarship@snu.ac.kr</a>
		+82-2-880-4447 (Visa, Certificate of Admission)	
Colleges	College of Humanities	+82-2-880-6010, 6008	<a href="https://humanities.snu.ac.kr">https://humanities.snu.ac.kr</a>
	College of Social Sciences	+82-2-880-6306, 6309	<a href="https://social.snu.ac.kr">https://social.snu.ac.kr</a>
	College of Natural Sciences	+82-2-880-6506, 6508	<a href="https://science.snu.ac.kr">https://science.snu.ac.kr</a>
	College of Nursing	+82-2-740-8804, 8807	<a href="https://nursing.snu.ac.kr">https://nursing.snu.ac.kr</a>
	College of Business Administration	+82-2-880-6908	<a href="https://cba.snu.ac.kr">https://cba.snu.ac.kr</a>
	College of Engineering	+82-2-880-7009	<a href="https://eng.snu.ac.kr">https://eng.snu.ac.kr</a>
	College of Agriculture & Life Sciences	+82-2-880-4507	<a href="https://cals.snu.ac.kr">https://cals.snu.ac.kr</a>
	College of Fine Arts	+82-2-880-7454 (Performance Test, Interview and Portfolio)	<a href="http://art.snu.ac.kr">http://art.snu.ac.kr</a>
	College of Education	+82-2-880-7607	<a href="https://edu.snu.ac.kr">https://edu.snu.ac.kr</a>
		+82-2-880-7806 (Performance Test of Physical Education)	
	College of Human Ecology	+82-2-880-6805	<a href="https://che.snu.ac.kr">https://che.snu.ac.kr</a>
	College of Veterinary Medicine	+82-2-880-1208	<a href="https://vet.snu.ac.kr">https://vet.snu.ac.kr</a>
	College of Music	+82-2-880-7980 (Portfolio)	<a href="https://music.snu.ac.kr">https://music.snu.ac.kr</a>
	College of Medicine	+82-2-880-2413 (Pre-Medicine)	<a href="https://medicine.snu.ac.kr">https://medicine.snu.ac.kr</a>
		+82-2-740-8139 (Medicine)	
	College of Liberal Studies	+82-2-880-9535	<a href="https://cls.snu.ac.kr">https://cls.snu.ac.kr</a>
Tuition payment, refund	Office of Financial Affairs	+82-2-880-5107	
Scholarship Information	Office of Student Affairs	+82-2-880-5078, 5079	<a href="http://scholarship.snu.ac.kr">http://scholarship.snu.ac.kr</a>
Leave of Absence, Course Management	Office of Academic Affairs	+82-2-880-5035	
Course Registrations	Office of Academic Affairs	+82-2-880-5042	<a href="https://sugang.snu.ac.kr">https://sugang.snu.ac.kr</a>
Korean Language Program	Language Education Institute	+82-2-880-8570	<a href="https://lei.snu.ac.kr">https://lei.snu.ac.kr</a>
Dormitory	Gwanak Residence Hall	+82-2-880-5401	<a href="https://snudorm.snu.ac.kr/en">https://snudorm.snu.ac.kr/en</a>

## Appendix 2

## Tuition for First Semester

Currency: KRW

College	Department & Major	Tuition
College of Humanities		2,442,000
College of Social Sciences	Political Science and International Relations, Economics, Sociology, Social Welfare, Communication	2,442,000
	Anthropology, Psychology, Geography	2,679,000
College of Natural Sciences	Statistics, Physics and Astronomy, Chemistry, Biological Sciences, Earth and Environmental Sciences	2,975,000
	Mathematical Sciences	2,450,000
College of Nursing		2,975,000
College of Business Administration		2,442,000
College of Engineering		2,998,000
College of Agriculture and Life Sciences	Agricultural Economics & Rural Development	2,442,000
	Plant Science, Forest Sciences, Food and Animal Biotechnology, Applied Biology and Chemistry, Landscape Architecture and Rural Systems Engineering, Biosystems & Biomaterials Science and Engineering	2,975,000
College of Fine Arts		3,653,000
College of Education	Education, Korean Language Education, English Education, German Language Education, French Language Education, Social Studies Education, History Education, Geography Education, Ethics Education	2,442,000
	Physics Education, Chemistry Education, Biology Education, Earth Science Education, Physical Education	2,975,000
	Mathematics Education	2,450,000
College of Human Ecology	Consumer and Child Studies	2,442,000
	Food and Nutrition, Textiles, Merchandising and Fashion Design	2,975,000
College of Veterinary Medicine	Pre-Veterinary Medicine (2 years)	3,072,000
	Veterinary Medicine (4 years)	4,645,000
College of Music		3,916,000
College of Medicine	Pre-Medicine (2 years)	3,072,000
	Medicine (4 years)	5,038,000
College of Liberal Studies		2,975,000

※ The tuition information is based on Fall 2022 standard and is subject to change.

## Appendix 3 Forms

### Application Form

※ Applicants must fill out the form either in English or Korean through online system.



## Seoul National University Application (Undergraduate)

REGISTRATION NUMBER				
9				

\* Please fill in registration number in this area.

- Please type in English or Korean.

### ADMISSIONS TYPE

☐ International Admissions I      ☐ International Admissions II

### DESIRED COLLEGE / DEPARTMENT

College \_\_\_\_\_ Admissions Unit \_\_\_\_\_

### PERSONAL INFORMATION

English Name: \_\_\_\_\_  
Family / Last (姓)      First (名)      Middle (if any)

Gender: ☐ Male ☐ Female      Korean Name / English Nickname: \_\_\_\_\_

Date of Birth (DD/MM/YY): \_\_\_\_\_ Passport Number: \_\_\_\_\_

Nationality: \_\_\_\_\_ Place of Birth: \_\_\_\_\_

Date of Nationality acquired (國籍取得日- DD/MM/YY): \_\_\_\_\_

(If Dual Nationality of Korean and other foreign citizenship - Nationality: \_\_\_\_\_ Passport Number: \_\_\_\_\_)

Mailing Address: \_\_\_\_\_ E-mail: \_\_\_\_\_

Telephone (Korea or permanent residence): \_\_\_\_\_ Cell Phone: \_\_\_\_\_

### FAMILY INFORMATION (Only Applicable to the Applicants for Type I)

#### • FATHER

Check one: ☐ Father      ☐ Father deceased

Full Name: \_\_\_\_\_ Nationality: \_\_\_\_\_

Date of Birth (DD/MM/YY): \_\_\_\_\_ Passport No.: \_\_\_\_\_

#### • MOTHER

Check one: ☐ Mother      ☐ Mother deceased

Full Name: \_\_\_\_\_ Nationality: \_\_\_\_\_

Date of Birth (DD/MM/YY): \_\_\_\_\_ Passport No.: \_\_\_\_\_

Check only if applicable: ☐ Parents divorced

Custody (de facto) belongs to (please check one): ☐ Father      ☐ Mother

Parental Authority (de jure) belongs to (please check one): ☐ Father      ☐ Mother

### SCHOLARSHIP

I want to apply for a scholarship: ☐ YES      ☐ NO

### VERIFICATION OF ACADEMIC RECORDS

Name of Institute: \_\_\_\_\_ (Expected) Date of Graduation(DD/MM/YY): \_\_\_\_\_

Name of Office in Charge: \_\_\_\_\_ e-mail of Staff in Charge: \_\_\_\_\_

PERSONAL INFORMATION

※ In chronological order, list the names and complete addresses (including zip codes) of all schools and institutions that you have attended.

Grade/ Semester	Dates Attended (DD/MM/YY)	Name of School	Complete Address of School (English only)	Telephone Fax	School / Institution E-mail Address
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				
~	From / / To / /				

\* Personal Information will only be used for admissions purposes and will not be disclosed to a third party.

I declare that the information contained in this application is complete and accurate, containing no deliberate falsities. I understand that any untrue, misleading or omitted information may result in my being disqualified for admissions. If such false information in this application is discovered later, any admissions offer may be rescinded, and I may be dismissed and my degree revoked. I agree to abide by the rules and regulations in the Admissions Guide for International Students and will take full responsibility for any problems arising from failure to adhere to the rules and regulations.

Applicants Signature

Date (DD/MM/YY)



## Personal Statement and Study Plan

- ※ Applicants must fill out the form either in English or Korean through online system.
- ※ 3000-Byte limit for each entry (About 1500 Korean letters, 600 English words).



### Seoul National University Personal Statement and Study Plan (Undergraduate)

Please type in English or Korean.

REGISTRATION NUMBER				
9				

\* Please fill in registration number in this area.

#### ACADEMICS

Currently attending or the most recently attended secondary school: \_\_\_\_\_

Entry Date: \_\_\_\_\_ (Expected) Graduation Date: \_\_\_\_\_  
mm/yyyy mm/yyyy

Applicant's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_  
dd/mm/yyyy

Desired College: \_\_\_\_\_

Desired Admissions Unit: \_\_\_\_\_

#### Disciplinary History

- 1) Have you ever been found responsible for a disciplinary violation at any educational institution you have attended from 10th grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, which resulted in disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from the institution.

☐ Yes ☐ No

If you answered "yes", please give us detailed information such as the approximate date of the incident and explain the circumstance (1000 bytes limit).

- 2) Have you ever been adjudicated as guilty or convicted of a misdemeanor, felony, or other crime?

[Note that you are not required to answer "yes" to this question, or provide an explanation, if the criminal adjudication has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered by a court to be kept confidential.]

☐ Yes ☐ No

If you answered "yes", please give us detailed information such as the approximate date of the incident and explain the circumstance (1000 bytes limit).

#### REQUIRED SIGNATURE

*I certify that all the information submitted during the admissions process – including the application, the personal essay, and any other supplementary and supporting materials – is my own work, factually true, and honestly presented. I understand that I may be subject to a range of possible disciplinary actions, including admission revocation or expulsion, should the information I have certified turn out to be false.*

Signature \_\_\_\_\_ Date \_\_\_\_\_  
mm/dd/yyyy

## WRITING

1. In relation to your academic interest and personal experiences, please describe your motivation for your desired course. You may include information related to your preparation for the course and related academic achievements. Please state your goals while studying at Seoul National University as well as your study plan. (3000 bytes limit)

*Please fill in this form  
on the online recommendation website*

2. Please briefly state your academic and extracurricular activities. (3000 bytes limit)

*Please fill in this form  
on the online recommendation website*

3. Please write about yourself with regard to your characteristics other than your record of academic achievement. This section is provided to illustrate the personal aspects of each applicant. The following contents may be included in this section, though this section is not limited to them; experiences which have been influential in your life, individual perspectives on current issues, or role models or figures you respect. (3000 bytes limit)

*Please fill in this form  
on the online recommendation website*

## Recommendation

- ※ Recommender must fill out the form either in English or Korean through online system.
- ※ 3000-Byte limit for each entry (About 1500 Korean letters, 600 English words).



### Seoul National University Recommendation (Undergraduate)

REGISTRATION NUMBER					
9					

\* Please fill in registration number in this area.

- Please type in English or Korean.

#### TO BE COMPLETED BY THE APPLICANT

- Complete this section and give this form with a stamped and addressed envelope to a recommender who knows you well.

Applicant's Name: \_\_\_\_\_

Current Attending/Previously Attended School: \_\_\_\_\_

Date of Birth (DD/MM/YY): \_\_\_\_\_ E-mail: \_\_\_\_\_

Desired College: \_\_\_\_\_

Desired Admissions Unit: \_\_\_\_\_

1. I request that this recommendation be treated confidentially by the officers and faculty members of SNU.	<input type="checkbox"/> Agree	Date
2. I waive my right of access to this recommendation.	<input type="checkbox"/> Agree	
3. I take full responsibility for any false information in the submitted materials.	<input type="checkbox"/> Agree	
4. I hereby affirm that all the information contained here is true and complete.	<input type="checkbox"/> Agree	DD/MM/YY

#### TO BE COMPLETED BY THE RECOMMENDER

- We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your recommendation plays an important role in the admissions process. We will not evaluate a candidate's application until your recommendation is received.

Name: \_\_\_\_\_ E-mail: \_\_\_\_\_

Title, Position and Institution: \_\_\_\_\_

Telephone: \_\_\_\_\_

How long have you known the applicant and in what context? \_\_\_\_\_

- Please rate the applicant by checking the appropriate box. Relative to other students you have known, how do you rate this applicant in terms of:

	Below average	Average	Good	Excellent	Highly Distinct	N/A
Academic achievement						
Academic motivation						
Leadership						
Cooperativeness						
Creativity/Originality						

- 
1. **Academic / intellectual evaluation:** Please comment on the applicant's academic performance and capacity. We appreciate your evaluation of the academic achievement, motivation, originality and intellectual prospects of the applicant.

- 
2. **Personal / interpersonal evaluation:** From the perspective of a teacher/professor, please comment on the personal aspects of the applicant other than his/her academic capabilities. This section may include characteristics such as the applicant's weaknesses/strengths and interpersonal skills.

- 
3. **Additional comments:** Please provide us with additional comments which cannot be addressed in the sections above. You may attach additional sheets, if necessary.

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Recommender's Signature

---

Date (DD/MM/YY)

## Counselor Reference

- ※ Recommender must fill out the form either in English or Korean through online system.
- ※ 3000-Byte limit for each entry (About 1500 Korean letters, 600 English words).



### Seoul National University Counselor Reference (Undergraduate)

REGISTRATION NUMBER					
9					

\* Please fill in registration number in this area.

• Please type in English or Korean.

#### TO BE COMPLETED BY THE APPLICANT

- Complete this section and give this form with a stamped and addressed envelope to your counselor.

Applicant's Name: \_\_\_\_\_

Current Attending/Previously Attended School: \_\_\_\_\_

Date of Birth (DD/MM/YY): \_\_\_\_\_ E-mail: \_\_\_\_\_

Desired College: \_\_\_\_\_

Desired Admissions Unit: \_\_\_\_\_

1. I request that this recommendation be treated confidentially by the officers and faculty members of SNU.	<input type="checkbox"/> Agree	Date
2. I waive my right of access to this recommendation.	<input type="checkbox"/> Agree	
3. I take full responsibility for any false information in the submitted materials.	<input type="checkbox"/> Agree	
4. I hereby affirm that all the information contained here is true and complete.	<input type="checkbox"/> Agree	DD/MM/YY

#### TO BE COMPLETED BY THE COUNSELOR

- We appreciate your candid evaluation of the named applicant and his or her capacity for success as a student in the proposed field of study. Your reference plays an important role in the admissions process.

Name: \_\_\_\_\_ School: \_\_\_\_\_

Title, Position and Institution: \_\_\_\_\_

Counselor's Telephone: \_\_\_\_\_ Counselor's E-mail: \_\_\_\_\_

How long have you known the applicant and in what context? \_\_\_\_\_

- Please rate the applicant by checking the appropriate box. Relative to other students you have known, how do you rate this applicant in terms of:

	Below average	Average	Good	Excellent	Highly Distinct	N/A
Academic achievement						
Academic motivation						
Leadership						
Cooperativeness						
Creativity/Originality						

---

**Background Information** If a certain section is not applicable to your school, you may leave it blank.

Class Rank: \_\_\_\_\_ Class Size: \_\_\_\_\_ Covering a period from \_\_\_\_\_ to \_\_\_\_\_  
(mm/yy) (mm/yy)

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The rank is ☐ weighted ☐ unweighted.

How many courses does your school offer: AP \_\_\_\_\_ IB \_\_\_\_\_ Honors \_\_\_\_\_

If the school policy limits the number of units a student may take in a given year, please specify the maximum allowed: AP \_\_\_\_\_ IB \_\_\_\_\_ Honors \_\_\_\_\_

Is the applicant an IB Diploma candidate? ☐ Yes ☐ No

In comparison with other college preparatory students at your school, the applicant's course selection is:  
☐ most demanding ☐ very demanding ☐ demanding ☐ average ☐ below average

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**Evaluation** Please comment on the applicant, including a description of his/her academic capabilities and personal characteristics. We appreciate information which illustrates the applicant's particularities. Additional sheets or supplementary documents for reference may be attached on behalf of the applicant.

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**Disciplinary History**

- Has the applicant ever been found responsible for a disciplinary violation at your school from the 10<sup>th</sup> grade (or the international equivalent) forward, whether related to academic misconduct or behavioral misconduct, which resulted in disciplinary action? These actions could include, but are not limited to: probation, suspension, removal, dismissal, or expulsion from your institution.

☐ Yes ☐ No ☐ School policy prevents me from responding

- To the best of your knowledge, has the applicant ever been adjudicated guilty or convicted of a misdemeanor, felony, or other crime?

☐ Yes ☐ No ☐ School policy prevents me from responding

[Note that you are not required to answer "yes" to this question, or provide an explanation, if the criminal adjudication or conviction has been expunged, sealed, annulled, pardoned, destroyed, erased, impounded, or otherwise ordered to be kept confidential by a court.]

If you answered "yes" to either or both questions, please attach a separate sheet of paper or use your written reference to give the approximate date of each incident and explain the circumstances. Applicants are expected immediately to notify the institutions to which they are applying should there be any changes to the information requested in this application, including their disciplinary history.

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Counselor's Signature

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Date (DD/MM/YY)

# 사실증명 발급 · 열람 신청서

(APPLICATION FOR ISSUANCE / INSPECTION OF CERTIFICATE OF FACT)

※ 본인이 직접 증명발급을 신청하는 경우 신청서를 작성하지 않고 신분증만 제시하면 됩니다.

If you apply for the certificate for yourself, you may submit ID card only, without filling out the application form.

※ 아래 신청인(위임받은 사람) 정보는 **빈칸으로** 남겨두시기 바랍니다.

접수번호 (Receipt No.)	접수일 (Receipt Date)	발급일 (Issue Date)	처리기간 (Processing Period)	즉시 (Immediately)
-----------------------	-----------------------	---------------------	-----------------------------	---------------------

발급대상자 (위임한 사람) Principal (Authorizing Person)	성명 (Full name)	연락처 (Phone No.)
	주민등록번호(외국인등록번호) (Resident Registration No. (Alien Registration No.))	

증명종류 Type of Certificate	<input type="checkbox"/> 출입국에 관한 사실증명 ( )통 Certificate of Fact on Entry and Exit ( ) copy(ies)
	<input type="checkbox"/> 외국인등록 사실증명 ( )통 Certificate of Fact on Alien Registration ( ) copy(ies)
	<input type="checkbox"/> 외국인등록 열람 ( )건 Inspection of Alien Registration ( ) time(s)

출입국에 관한 사실증명의 영문 성명 병기신청 (국민만 해당) This question is for Koreans only	<input type="checkbox"/> 포함 Yes <input type="checkbox"/> 미포함 No
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외국인등록 사실증명의 경우, 과거 등록번호(주민등록 · 외국인등록 · 국내거소신고 번호) 및 체류지 포함 여부 I want previous registration number and address to be shown on the Certificate of Fact on Alien Registration	과거 등록번호 Previous Registration Number <input type="checkbox"/> 포함 Yes <input type="checkbox"/> 미포함 No 과거 체류지 변동 사항 Previous Address <input type="checkbox"/> 포함 Yes <input type="checkbox"/> 미포함 No
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출입국 조회기간 (Reference Period For Entry and Exit)	. . . 부터(from) . . . 까지(to)
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용도 (Purpose)
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신청인 (위임받은 사람) Applicant (Authorized Person)	성명 (Full name)	주민등록번호(외국인등록번호 또는 국내거소신고번호) Resident Registration No.(Alien Registration No. or Domestic Residence Report No.)
	전화번호 (Telephone no.)	발급대상자와의 관계 (Relationship to Principal)

「출입국관리법」 제88조 및 같은 법 시행규칙 제75조에 따라 위와 같이 사실증명의 발급 · 열람을 신청합니다.

I hereby apply for the issuance or inspection of Certificate of Fact under Article 88 of Immigration Act and Article 75 of Enforcement Rules of the Immigration Act.

년 Year 월 Month 일 Day

신청인 Applicant Name

(서명 또는 인)(signature or seal)

○○출입국 · 외국인청(사무소 · 출장소)장, 시장 · 군수 · 구청장 · 읍장 · 면장 · 동장, 재외공관장 귀하

To the Chief of ○○ Immigration Office(Branch Office), City Office, District Office, Ward Office, Town Office, Township Office, Community Center or Overseas diplomatic mission

## 위임장 Power of Attorney

위 발급대상자(위임한 사람)는 위와 같은 사실증명의 발급 · 열람 신청 및 수령에 관한 사항을 위 신청인(위임받은 사람)에게 위임합니다.

I, the above Principal(authorizing person), hereby authorize the above applicant(authorized person) to apply for and receive the Certificate of Fact.

년 Year 월 Month 일 Day

발급 · 열람 대상자(위임한 사람)  
Name of Principal(Authorizing Person)

(서명 또는 인)  
(signature or seal)



## Explanatory Statement

※ Submit if an applicant needs to provide additional documentary evidence for his/her eligibility for international admissions.

※ This form must be filled out in English or Korean and submitted by the due date.

<div style="margin-bottom: 5px;">사유서</div> <div>EXPLANATORY STATEMENT</div>
<ul style="list-style-type: none"> <li>● 접수번호 Application number</li> <li>● 생년월일 Date of Birth</li> <li>● 이름 Full name</li> </ul>
<ul style="list-style-type: none"> <li><input type="checkbox"/> 학력사항 관련 A reason for academic information</li> <li><input type="checkbox"/> 재학기간/학기 수 차이 관련 A reason for period of enrollment / number of semesters</li> <li><input type="checkbox"/> 출입국 사실에 관한 증명 관련 A reason for Certificate of Facts concerning the Entry and Exit</li> <li><input type="checkbox"/> 지원자 국적 관련 A reason for certificate of nationality (Applicant)</li> <li><input type="checkbox"/> 부모 국적 관련 A reason for certificate of nationality (Parents)</li> <li><input type="checkbox"/> 가족관계증빙 관련 A reason for certificate of parents-child relationship</li> <li><input type="checkbox"/> 언어 능력 증빙 관련 A reason for certificate of language proficiency</li> <li><input type="checkbox"/> 기타 The others</li> </ul>

Signature \_\_\_\_\_

Date \_\_\_\_\_  
dd/mm/yy

# VERITAS LUX MEA



## SNU Admissions Office Contact Information

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<b>SNU website</b>	<a href="https://www.snu.ac.kr">https://www.snu.ac.kr</a> (Kor)	<a href="https://en.snu.ac.kr">https://en.snu.ac.kr</a> (Eng)
<b>SNU Admission</b>	<a href="https://admission.snu.ac.kr">https://admission.snu.ac.kr</a> (Kor)	<a href="https://en.snu.ac.kr/admission">https://en.snu.ac.kr/admission</a> (Eng)
<b>Telephone</b>	+82-2-880-6971 [Application, Document Submission] +82-2-880-6977 [Assessment]	
<b>Fax</b>	+82-2-873-5021	
<b>E-mail</b>	<a href="mailto:snuadmit@snu.ac.kr">snuadmit@snu.ac.kr</a> [Admission]	<a href="mailto:intlscholarship@snu.ac.kr">intlscholarship@snu.ac.kr</a> [Scholarships]
<b>Mailing Address</b>	401, Building 150, Office of Admissions, Seoul National University Gwanak-ro 1, Gwanak-gu, Seoul, Republic of Korea (08826)	
<b>Office Hours</b>	Monday to Friday, 9:30 AM – 11:00 AM and 1:30 PM – 5:00 PM (Korea Standard Time, Except National Holidays in Korea)	

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